

KIRKBY STEPHEN TOWN COUNCIL

Town Councillors are hereby summonsed to a meeting of the Council to be held in the Local Links Meeting Room, Vicarage Lane on Tuesday 6th September 2016 at 6.45pm.



Mrs. Jeanette Cooper, Clerk
30th August 2016
Kirkby Stephen Town Council
Local Links, Vicarage Lane
Kirkby Stephen, Cumbria, CA17 4QX
Tel: 017683 74854 ccc@kirkbystephen.f9.co.uk

AGENDA

Short Presentation from the South African Player/Coach at Upper Eden Rugby Club

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Community Policeman

Allocation of five minutes for Community Police team to raise issues, questions or comments.

- A1** Apologies - To receive and record with reason, any **apologies for absence**
- A2** To confirm the minutes of the meeting held on 2nd August 2016 as a correct record (copy enclosed)
- A3** To receive declarations of interest in respect of items on this agenda.
- A4** Planning
To consider & comment on the following applications submitted to Eden District for approval:
None received 30/8/16
To receive and note the following decisions:
16/0274 – Land off Appleby Road, **granted**
16/0310 – Mitre House, **granted**
16/0463 – 25 Market Street, **granted**
16/0472 – 25 Market Street, **granted**
16/0481 – 14 North Road, **granted**
- A5** Carr House NDO
To receive an update on the progress of the Carr House NDO.
- A6** Church Clock
Cllr Johnstone to report. To receive and consider a report on repairs needed to be made to the Church Clock and to consider what action to take.
To consider applying to the PWLB for a loan to cover the cost of the repairs.
- A7** Portfolio Report – Town Council Administration Cllr Mrs. Johnstone
a. To receive a report on recent activities.
b. To consider carrying out improvements to the notice board on the wall of the Mango Tree into Market Street.
- A8** Portfolio – Community Planning, Cllr Mr. Birtles/ Cllr Mrs. Lumley
To receive a report on activities.
- A9** Portfolio – Community, Cllr. Mr. Richardson
To receive an update on progress regarding the installation of a footway light in Fountain's Yard.
- A10** Portfolio – Highways, Cllr Mrs. Sowerby
a. To receive a report on activities.
b. To receive a report from the Clerk on parking issues affecting Rowgate and South Road.
c. To consider making a request to Cumbria Highway to improve the 30mph signs on Nateby Road.
d. To consider making a request to Cumbria Highways to introduce measures to restrict parking on the junction of Stoneshot/Vicarage Lane in order to improve access into Vicarage Lane.

- A11 Portfolio – Open Spaces, Cllrs Mrs. Johnstone and Mrs. Thornton**
a. To consider authorising gardening work in Silver Street Garden and the rose bushes on High Street and strimming around the planter on Nateby Road.
b. Copy report circulated by email. To receive and note the contents of the KS WaW report on Public Rights of Way outstanding issues.
- A12 Portfolio – Property, Cllr Mr. Marsh**
To receive a report on recent activities.
- A13 Portfolio – Tourism & Events, Cllr. Mr. Walker**
a. To receive an update on the progress of Christmas Lighting 2016.
b. To consider empty commercial premises in the town centre and consider what action to take to attract new businesses.
c. To set up a meeting to identify business needs with Janice Wilson, Economic Development Support Officer, EDC.
- A14 Grants and Donations**
Copy letter herewith. To consider a request for funding towards the costs of implementing waymarks on the Lady Anne’s Way Route.
- A15 Accounts for payment to be passed**
To approve the accounts for payment, list to be circulated at the meeting.
- A16 Audit**
Copy report from the Auditor herewith. To receive and note the issues raised in the Audit report.
- A17 Correspondence**
None received at the issuing of the agenda.
- A18 Date of next meeting**
To note the date of the next meeting as Tuesday 6th September 2016. Items for the agenda must be received before Tuesday 30th August.
- A19** Part two - To consider excluding press and public from the meeting during consideration of the following item, which requires the discussion of information considered to be sensitive and confidential, in accordance with the Public Bodies (Admission to Meetings) Act 1960 (2).
- A20 Pensions - CONFIDENTIAL**
To receive a report from the Clerk and consider if any further action is required.

Supporting documents and correspondence, with the exception of confidential reports and correspondence, are available to view in the Community & Council Centre.