

KIRKBY STEPHEN TOWN COUNCIL

Town Councillors are hereby summonsed to a meeting of the Council to be held in the **Local Links Meeting Room, Vicarage Lane** on **Tuesday 7th February at 6.45pm.**



Mrs. Jeanette Cooper, Clerk
1st February 2017

Kirkby Stephen Town Council
Local Links, Vicarage Lane

Kirkby Stephen, Cumbria, CA17 4QX

Tel: 017683 74854 ccc@kirkbystephen.f9.co.uk

AGENDA

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Community Policeman

Allocation of five minutes for Community Police team to raise issues, questions or comments.

A1 Apologies - To receive and record with reason, any **apologies for absence**

A2 To **confirm the minutes of the meeting held on 24th January 2017** as a correct record (copy enclosed)

A3 To receive **declarations of interest** in respect of items on this agenda.

A4 Planning

To consider & comment on the following applications submitted to Eden District for approval:

16/1089 – LEVENS HOUSE FARM. Full application. 5 detached single storey dwellings.

16/1092 – THE DENE, APPLEBY ROAD. Full application. Improvements including kitchen and en-suite bathroom extensions and remodelling of exiting utility and conservatory.

16/0196 – MELLBECKS HOUSE. Full application. New porch to principal elevation and new rooflights.

16/0484 – GROOMING PARLOUR ROAD TO SANDWATH FARM. Reserved matters. Reserved matters application for appearance, landscaping, layout and scale attached to outline approval 14/0065.

17/0030 – POTLANDS HOUSE, SOUTH ROAD. Full application. Proposed internal and external alterations.

To receive and note the following decisions:

None received – 30th January

A5 Carr House NDO

To receive an update on the progress of Carr House NDO

A6 Kirkby Stephen Clock Appeal

To receive an update on the clock appeal.

A7 Portfolio – Community, Cllr. Mr. Richardson

To receive a report on activities.

A8 Portfolio – Highways, Cllr Mrs. Sowerby

a. Copy draft proposals circulated at the January meeting. To receive and consider proposed waiting and parking restrictions on South Road. Please note that the officer who has produced the proposals has stressed that the plans are intended as a starting point for discussion.

b. To receive and consider a complaint regarding vehicles parking on the pavement on the east side of Faraday Road.

c. Crossing Patrol Lights - A685, High Street, to note that the crossing patrol lights are faulty and are to be removed. D Evans Cumbria Highways has given the following explanation for the removal - current highways standards are explicit in stating that this type of flashing signal must not be used in association with zebra crossings, as they distract attention from the crossing being approached. It is likely that these signals are a historical anomaly, having originally been erected when different standards applied and renewed as a matter of routine by maintenance colleagues. In light of this, I cannot recommend that these signals be repaired and must seek to have them removed at the next practicable opportunity. The warning sign triangles and associated plates are correct and will not be removed or altered.
To consider the explanation and consider any further action.

d. Public Car Park – Christian Head. Eden District Council has given notice to Cumbria County Council on the lease of the car park and will not renew when the lease ends in March. To consider entering into negotiations with Cumbria County Council over the future running of the car park.

A9 Portfolio Report – Town Council Administration Cllr Mrs. Johnstone

a. Eden District Council, Vision and Opportunities for Eden to 2050. Copy circulated by email. To consider the paper and make a response.

b. To receive a report on a meeting with Parish Councils in Eden.

A10 Portfolio – Community Planning, Cllr Mr. Birtles/ Cllr Mrs. Lumley

To receive a report on activities.

A11 Portfolio – Open Spaces, Cllrs Mrs. Johnstone and Mrs. Thornton

a. Burial Board – To appoint a representative to the burial board.

b. Great British Spring Clean – KSWaW, to receive notification the KS WaW Dawdles group is planning on holding a litter pick on 2nd March as part of the Great British Spring Clean. To consider participating in the spring clean.

A12 Portfolio – Property, Cllr Mr. Marsh

To receive a report on recent activities.

A13 Portfolio – Tourism & Events, Cllr. Mr. Walker

To consider authorising the purchase of additional Christmas lights while they are available on sale at a reduced cost of £45 per length, usual price £79 (prices exclude VAT and delivery). A provision of £500 has been made in the budget for Christmas lights equipment 2017/18.

A14 Grants and Donations

To receive and consider the following requests for funding:

Classic Commercial Vehicle Rally, copy letter herewith. To consider giving financial support to the event. To consider allowing the organisers use of the Market Square and Cloisters to hold stalls and displays. To consider the request for a group or individual who might be prepared to take over the organisation of the event in the future.

A15 Accounts for payment to be passed

To approve the accounts for payment, list to be circulated at the meeting.

A16 Correspondence

None received – 30th January 2017

A17 Date of next meeting

To note the date of the next meeting as Tuesday 7th March 2017. Items for the agenda must be received before Monday 27th February.

Supporting documents and correspondence, with the exception of confidential reports and correspondence, are available to view in the Community & Council Centre.