

KIRKBY STEPHEN TOWN COUNCIL

Town Councillors are hereby summonsed to a meeting of the Council to be held in the **KINGS ARMS BALLROOM, Market Street** on **Tuesday 4th April at 6.45pm.**



Mrs. Jeanette Cooper, Clerk
30th March 2017

Kirkby Stephen Town Council
Local Links, Vicarage Lane

Kirkby Stephen, Cumbria, CA17 4QX

Tel: 017683 74854 ccc@kirkbystephen.f9.co.uk

AGENDA

Public Participation

Allocation of thirty minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Community Policeman

Allocation of five minutes for Community Police team to raise issues, questions or comments.

A1 Apologies - To receive and record with reason, any **apologies for absence**

A2 To **confirm the minutes of the meeting held on 7th March 2017** as a correct record (copy enclosed)

A3 To receive **declarations of interest** in respect of items on this agenda.

A4 Planning

To consider & comment on the following applications submitted to Eden District for approval:

17/0155 – MITRE HOUSE, MARKET SQUARE. Listed building consent for replacement windows and lime re-rendering. Painting of window surroundings and quoins

To receive and note the following decisions: None received – 27th March

A5 Eden Local Plan – Eden District Council Officers will be on hand to answer questions and to assist with completing response forms

Copy attachments for consideration:

1 Eden Local Plan – Housing Distribution and Sites, January 2017 copy circulated by email and available at www.eden.gov.uk

2 Comments received at the Open Day held on Monday 27th March, copy herewith.

3 Draft consultation response form herewith.

4 Comments on revised housing proposals, from the Town Plan Group, working party of the Town Council.

5 Prospus Group – alternative housing allocation sites proposal copy herewith (proposal sent with papers accompanying the agenda 29th March but was omitted from this list in error)

To receive and consider the reports and to make a response to Eden District Council.

A6 Public Car Park – Christian Head

To receive an update on the progress of the transfer of the car park to the Town Council.

A7 Vacancy – Co-option

To advertise the vacancy further.

A8 Appoint Internal Auditor

To approve the appointment of Mrs. Rachael Little as the Internal Auditor.

A9 Accounts for payment to be passed

To approve the accounts for payment, list to be circulated at the meeting.

A10 Dates of future meetings

Due to Councillor and officer availability it is proposed that the Town Council meetings are scheduled as:

25th April – ordinary meeting

9th May – AGM and Annual Electors Meeting, one week later than usual,

6th June – As normal

18th July – two weeks later than normal.

August – no meeting scheduled

5th September – as normal

A11 Date of next meeting

To be confirmed.

Supporting documents and correspondence, with the exception of confidential reports and correspondence, are available to view in the Community & Council Centre.

ALL OTHER ITEMS HAVE BEEN HELD OVER UNTIL 25TH APRIL MEETING