

## KIRKBY STEPHEN TOWN COUNCIL

Town Councillors are hereby summonsed to the Annual General Meeting of the Council to be held in the **Local Links Meeting Room, Vicarage Lane** on **Tuesday 16<sup>th</sup> May after the Annual Electors Meeting.**



Mrs. Jeanette Cooper, Clerk  
**10<sup>th</sup> May 2017**

Kirkby Stephen Town Council  
Local Links, Vicarage Lane

Kirkby Stephen, Cumbria, CA17 4QX

Tel: 017683 74854 [ccc@kirkbystephen.f9.co.uk](mailto:ccc@kirkbystephen.f9.co.uk)

### **AGENDA**

#### **Public Participation**

Allocation of five minutes for members of the public to raise issues, questions or comments.

#### **District and County Councillors Participation**

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

#### **Community Policeman**

Allocation of five minutes for Community Police team to raise issues, questions or comments.

#### **A1 Election of Chairman**

To elect a Chairman for the municipal year to May 2018

#### **A2 Election of Vice-Chairman**

To elect a Vice-Chairman for the municipal year to May 2018

#### **A3 Apologies - To receive and record with reason, any **apologies for absence****

**A4** To **confirm the minutes of the meeting held on 25<sup>th</sup> April 2017** as a correct record (copy enclosed)

**A5** To receive **declarations of interest** in respect of items on this agenda.

#### **A6 Planning**

**To consider & comment on the following applications submitted to Eden District for approval:**

**17/0263 – Outline Application. WHITEHOUSE FARM, HIGH STREET.** Outline permission for residential development with access, all other matters reserved.

**17/0325 – Full Application. HENDRICKS HOUSE, NATEBY ROAD.** Proposed alterations and extension.

**17/0290 – Full Application. CROGLIN CASTLE HOTEL, SOUTH ROAD.** Change of use and conversion of former hotel to 5 no. residential flats.

To consider writing to Eden District Council to formally advise it on the lack of a regular bus service to Kendal or Penrith.

**To consider & comment on the following applications submitted to Cumbria County Council for approval:**

3/17/9005 – Kirkby Stephen Primary School. Erection of single storey classroom extension and associated alterations to the fencing.

**To receive and note the following decisions:** None received – 19<sup>th</sup> April

#### **A7 Vacancy – Co-option**

To note the vacancy and aim to fill it by co-option as soon as possible.

#### **A8 Stoneshot Public Toilets**

To receive a report on complaints regarding the upkeep of the toilets and to receive an update of progress to resolve the issues from Eden District Council.

#### **A9 Cricket Club**

Copy letter herewith. To receive and consider a request for the Town Council to submit a planning application on behalf of the Cricket Club and to consider making a grant towards the project costs.

#### **A10 Portfolio – Highways, Cllr Mrs. Sowerby**

a. South Road Parking Restrictions copy proposals herewith – to receive correspondence from residents and to consider the proposals further.

b. Street lights – to consider how to use the £800 donation provided by Enhance Hair & Beauty towards a new streetlight linking the centre of town to the car park.

#### **A11 Portfolio Report – Town Council Administration Cllr Mrs. Johnstone**

To receive a report on activities.

#### **A12 Portfolio – Community Planning, Cllr Mr. Birtles/ Cllr Mrs. Lumley**

To receive an update on activities.

- A13 Portfolio – Community, Cllr. Mr. Richardson**  
To receive an update on activities
- A14 Portfolio – Open Spaces, Cllrs Mrs. Johnstone and Mrs. Thornton**  
a. To receive an update on activities.  
b. To authorise tree surveys of the Town Council open spaces.
- A15 Portfolio – Property, Cllr Mr. Marsh**  
To receive an update on activities
- A16 Portfolio – Tourism & Events, Cllr. Mr. Walker**  
Bus Connection Report – to receive and consider a report submitted by John Carey  
To receive correspondence from a resident of Appleby regarding a proposal to jointly purchase a bus with Appleby Town Council and to receive the response of Appleby Town Council.
- A17 Accounts for payment to be passed**  
To approve the accounts for payment, list to be circulated at the meeting.
- A18 Correspondence**  
To receive and consider the following items of correspondence:  
Thank you letter from KSGS regarding support received following the recent Ofsted inspection.  
Letter received from S Kirkup, Brough Sowerby.
- A19 Date of next meeting**  
To note the date of the next meeting as Tuesday 6<sup>th</sup> June, items for the agenda must be received by 29<sup>th</sup> May.

***Supporting documents and correspondence, with the exception of confidential reports and correspondence, are available to view in the Community & Council Centre.***