

## KIRKBY STEPHEN TOWN COUNCIL

Town Councillors are hereby summonsed to a meeting of the Council to be held in the Local Links Meeting Room on Tuesday 6<sup>th</sup> March at 6.45pm.



Mrs. Jeanette Cooper, Clerk  
**26 March 2018**

Kirkby Stephen Town Council  
Local Links, Vicarage Lane  
Kirkby Stephen, Cumbria, CA17 4QX  
Tel: 017683 74854 [ccc@kirkbystephen.f9.co.uk](mailto:ccc@kirkbystephen.f9.co.uk)

### AGENDA

#### Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

#### District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

#### Community Policeman

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

- 1 **Apologies** - To receive and record with reason, any **apologies for absence**
- 2 To **confirm the minutes of the meeting held on 6<sup>th</sup> February** as a correct record (copy enclosed)
- 3 To receive **declarations of interest** in respect of items on this agenda.
- 4 **Planning**  
**To consider & comment on the following applications submitted to Eden District for approval:**  
18/0128 Site address: 18 - 20 MARKET STREET, KIRKBY STEPHEN, CA17 4QS. Description: Change of use from Class A1 (shops) to mixed use of Class A1 (shops) and Class A3 (restaurants and cafes).  
  
18/0094 Site address: EDENSIDE GARAGE, NORTH ROAD KIRKBY STEPHEN, CA17 4RP.  
Description: Non-Material Amendment to approval 16/0606 to amend design of retail unit by extending the roof covering by 1m creating larger canopy.  
  
**To note the following decisions:**  
17/1051 Site address: MANOR HOUSE, MELLBECKS KIRKBY STEPHEN, CA17 4AB. Description: Remove Cherry tree overhanging Mickleden; Kirkby Stephen Conservation Area. **(Approved)**  
  
17/1039 Site address: WHITE HOUSE FARM, HIGH STREET KIRKBY STEPHEN, CA17 4SH. Description: Part discharge of conditions 3 (affordable housing), 5 (noise), 11 (materials) and discharge of condition 13 (highways) attached to appeal approval PP/H0928/A/14/2220094. Discharge of condition 7 (highways) attached to appeal approval APP/H0928/E/14/2220099. **(Approved)**
- 5 **Devolution of Services from Eden District Council**  
To receive a verbal report from the incoming clerk and respond on general principles and approach, Street Lighting, Public Toilets (Stoneshot) and play areas.
- 6 **Administration of the Parish Council**  
To receive a verbal report from the incoming clerk and respond on general principles and approach.
- 7 **Appleby Horse fair**  
To identify specific issues of concern to the council ahead of the Appleby Horse fair and to consider how best these can be addressed.

- 8     **Eden Vision**  
To approve the draft wording of the Eden Vision Kirkby Stephen Document for submission. (attached)
- 9     **Yorkshire Dales National Park Consultation on attracting families.**  
To consider the issues raised in papers submitted by YDNP Chairman Carl Lis and District Councillor Valerie Kendal, including a feedback on the issue of 2<sup>nd</sup> Home ownership/Council Tax increase.  
(Papers Attached)
- 10    **Public Spaces Protection Order Consultation**  
To consider and respond to the consultation on PSPO. Alcohol and Public Order.
- 11    **General Data Protection Regulation**  
To receive an update and advance notice of training opportunities available.
- 12    **Grass Cutting**  
To approve an interim 1-year appointment for Grass Cutting at £4,103 ending in September 2018. To resolve to retender for a 3-year term following the outcome of negotiations over playgrounds under devolution of services in 2018.
- 13    **Accounts for payment to be passed**  
To approve the accounts for payment, list to be circulated at the meeting.
- 14    **Clerk's updates & Correspondence**
- The Rabbit Menace
  - Westmorland Dales Hidden Heritage Project
  - Consultation on NHS Prescriptions
  - Priority Services Register Consultation (Rural Services Network)
  - Penning Journey Update (To be Tabled)
  - Thanks received regarding the Peter Brittleton Award (Lois Wise)
  - Thanks received regarding Cumbria Classic Rally Street Trading Licence
- 15    **Date of next meeting**  
To note the date of the next meeting 10<sup>th</sup> April. Items for the agenda to be received no later than 26<sup>th</sup> March

***Supporting documents and correspondence, except for confidential reports and correspondence, are available to view in the Community & Council Centre.***