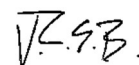


## KIRKBY STEPHEN TOWN COUNCIL

Town Councillors are hereby summonsed to a meeting of the Council to be held in the Local Links Meeting Room on **Tuesday 10th April at 6.45pm.**



Mr. Christian Barnes MA, Clerk

**4 April 2018**

*Kirkby Stephen Town Council*

*Local Links, Vicarage Lane*

*Kirkby Stephen, Cumbria, CA17 4QX*

Tel: 017683 74854 [clerk@kirkby-stephen.com](mailto:clerk@kirkby-stephen.com)

### AGENDA

#### Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

#### District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

#### Community Policeman

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

- 1 **Apologies** - To receive and record with reason, any **apologies for absence**
- 2 To **confirm the minutes of the meeting held on 6<sup>th</sup> March** as a correct record (copy attached)
- 3 To receive **declarations of interest** in respect of items on this agenda.

#### 4 **Planning**

**To consider & comment on the following applications submitted to Eden District for approval:**

18/0243(44)

Site address: MITRE HOUSE MARKET SQUARE KIRKBY STEPHEN CA17 4QT

Description: Listed building consent for single storey rear extension.

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8/0205

Site address: WHITEHOUSE FARM HIGH STREET KIRKBY STEPHEN CA17 4SH

Description: Removal of condition 3 (affordable housing) attached to approval 13/0737.

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18/0194

Site address: EDENSIDE GARAGE NORTH ROAD KIRKBY STEPHEN CA17 4RP

Description: Non-material amendment comprising of substitution of material to low plinth, attached to approval 16/0606.

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18/0154

Site address: 18 - 20 MARKET STREET KIRKBY STEPHEN CA17 4QS

Description: Listed Building consent to enable change of Use from Class A1 (shops) to mixed use of Class A1 (shops) and Class A3 (restaurants and cafes).

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18/0142(43)

Site address: 1 CROFT STREET KIRKBY STEPHEN CA17 4QJ

Description: Change of use from sandwich shop / takeaway to micro pub serving food, including internal alterations.

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18/0028

Site address: LAND OFF CHRISTIAN HEAD KIRKBY STEPHEN

Description: Variation of S.106 under approval 17/0073.

Received date: 15/01/2018

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17/0676 (resubmitted) Site address: BRYSONS BAKERY 37 MARKET STREET KIRKBY STEPHEN CA17 4QN

Description: Repositioning/lowering of existing air conditioning unit and installation of wooden screen/cover.

**To note the following decisions:**

none

5 **Devolution of Services from Eden District Council**

To receive an update from the clerk.

6 **Appleby Horse fair**

To receive an update from the clerk regarding MASG + Horse Auction June 8<sup>th</sup>.

7 **General Data Protection Regulation**

To receive an update from the clerk.

8 **Grass Cutting**

To receive an update from the clerk and decide on a way forward.

9 **Accounts for payment to be passed**

To approve the accounts for payment, list to be circulated at the meeting.

To give authority to the Clerk to make payments of invoices received up to 30<sup>th</sup> April and for payments to be made by BACS where applicable.

10 **Clerk's updates & Correspondence**

11 **Portfolio Reports**

To receive updates from Councillors relating to:

1. Town Council Administration
2. Community Planning
3. Community
4. Highways
5. Open Spaces
6. Property
7. Tourism & Events

12 **Date of next meeting**

To note the date of the next meeting 8<sup>h</sup> May. Items for the agenda to be received no later than 30<sup>th</sup> April

***Supporting documents and correspondence, except for confidential reports and correspondence, are available to view in the Community & Council Centre.***