

08 May 2018, Kirkby Stephen Town Council

Annual Meeting of the Town Council (AGM)

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX

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Starting Immediately after the Electors Meeting.

Attending: Cllrs. J. Johnstone, A. Birtles, G. Lumley, D. Marsh P. Richardson, J. Sowerby, D. Thornton. KSTC.
Cllr. P. Dew. CCC. Cllr. T. Ladhams. EDC. Cllr. V. Kendal EDC/YDNP and 4 members of the Public.

- 18/004 **Apologies.** Cllrs M Walker (holiday) and D Gilmour (unwell).
- 18/005 **Election of Chairman**
Cllr. Joan Johnstone was elected unopposed (1st GL, 2nd JS.)
- 18/006 **Acceptance of Office.**
The Chairman signed the Declaration of Acceptance of Office.
- 18/007 **Vice Chairman.**
Cllr P Richardson was elected unopposed (1st JJ, 2nd GL)
- 18/008 **Declarations of Pecuniary Interest.**
Councillors were reminded to keep their Declarations of Pecuniary Interest up to date and to include spouses interests as appropriate
- 18/009 **Group Dispensation.**
Councillors applied to the Clerk and were granted a group dispensation to set a precept for the 2019 2020 year on the basis that they had a duty to do so.
- 18/010 **Minutes.**
the Chairman was authorised to sign the minutes of the meeting held on the 16 May 2017 as a correct record.
- 18/011 **Internal Audit.**
The report of the internal auditor (AGAR) was noted and approved
- 18/012 **Annual Governance Statement.**
The Annual Governance Statement was completed in the meeting with all questions being read out and answered in the positive.
- 18/013 **Annual Accounting Statement.**
The Annual Accounting Statement was presented, agreed and signed in the meeting by the Chairman and the Clerk was authorised to publish the notice of Public Rights to inspect the accounts between the 4th June to the 13th July 2018.

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Chairman's Initials

18/014 **Clerk/RFO.**

The appointment of Christian Barnes as Clerk/RFO effective from the 1st April 2018 was ratified.

18/015 **Internal Auditor.**

The re-appointment of Rachael Little on standard terms as Internal Auditor was ratified. The Clerk was authorised to write a letter of appointment.

<ends 18.30>

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Chairman

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Date

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Chairman's Initials