

08 May 2018, Kirkby Stephen Town Council

Ordinary Meeting of the Town Council (AGM)

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkbystephen.com
Starting Immediately after the Annual Meeting of the Town Council & Electors Meeting.

Attending: Cllrs. J. Johnstone, A. Birtles, G. Lumley, D. Marsh P. Richardson, J. Sowerby, D. Thornton. KSTC.
Cllr. P. Dew. CCC. Cllr. T. Ladhams. EDC. Cllr. V. Kendal EDC/YDNP and 4 members of the Public.

Participation of District Councillors, County Councillors and Police.

Cllr P Dew CCC presented and spoke to a report. It was noted that the Horse Sale scheduled for the 8th June to which he referred had now been cancelled by the auctioneers H&H. It was noted that the A66 was to be closed for 7 consecutive weekends in September/October for roadworks. Concern was expressed regarding the financial circumstances of Appleby Heritage Centre which was likely to close. PD had attended a Resilience Forum looking at Extreme weather events and wished to alert the council to fact that the Kirkby Stephen bypass was being 'talked about' in relation to the problems at Kemplay Bank Roundabout in Penrith.

App. 1

Cllr V Kendal. Had committed time to investigating litter at Hobson's Lane. The emerging local plan (Eden District Council) now attracted 75% weighting in Eden and 100% weighting in the Yorkshire Dales National Park. Training would be arranged for Councillors in the summer and members of the public would be able to attend.

The Issue of Disability Access at Kirkby Stephen Railway Station was discussed as a matter of concern following a visit from MP Rory Stewart with County and District Councillors committing to press for improvements. PD felt that a site meeting with County would be beneficial.

Police Concerns were raised as to the vandalism of the Church Organ.

18/016 **Apologies.** Cllrs M Walker (holiday) and D Gilmour (unwell).

18/017 **Minutes.** It was agreed to include the report of Cllr. Phil Dew CCC as an appendix and include brief reference to county, district, police and public participation. The minutes would be amended and presented to the next meeting for approval.

18/018 **Planning 18/0307.** Site address: EDENSIDE GARAGE, NORTH ROAD KIRKBY STEPHEN, CA17 4RP. Description: Advertisement consent for 2.no illuminated fascia signs.
Supported.

18/019 **Planning 18/0256.** Site address: LAND NORTH OF 3 SOUTH ROAD, KIRKBY STEPHEN, CA17 4SU Description: Discharge of conditions 3 (Samples of

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Materials), 4 (Surface Water Drainage), 5 (Parking Plans) attached to approval 18/0870.
Supported.

18/020 **Devolution of Services.** Eden District Council had withdrawn the deadline of 31 May for councils to commit to devolved services (footway lighting). A new agreement was in draft but had not been circulated for discussion or issued for agreement at this time. Cllrs Johnstone, Richardson and the clerk would meet with Jane Langston (EDC) on the 18 June to discuss devolution and the decision tree/milestones associated with it on the 18th June at 2:00. Councillors including AB would meet at Local Links in the morning to discuss the councils approach.

18/021 **General Data Protection Update.** The Government has tabled an amendment to its own Data Protection Bill to **exempt** all parish and town councils and parish meetings from the requirement to appoint a Data Protection Officer (DPO) under the General Data Protection Regulation. The bill is in its final reading now and will come into effect on the 25th May.

18/023 **MASCG (Appleby Horsefair).** JJ, PR and GL to attend a meeting with Emma Brass EDC and Sgt Andy Milburn. Cllr P Dew to attend. Noted that the councils concerns about Horse sale traffic had been addressed by H & H decision to cancel the sale.

18/024 **Council Staff Pay.** It was resolved to approve the use of National Joint Council for Local Government Services 2018 and 2019 Payscales and Allowances & The National Association of Local Councils (NJC) Award 2018-2019 for Local Clerk's effective from 1 April 2018.

18/025 **The following payments were approved:**

04/09/2018, Hall's Newsagents 104894 V1 £37.08
04/09/2018, Waterplus - re car park 104896 V3 £135.53
04/09/2018, Eon Electric - CCTV 104897 V4 £156.61
04/03/2018, System IT - mthly maintenance SO V5 £36.00
13/04/2018, Plusnet - Broadband/phone DD V6 £64.20
18/04/2018, EDC - rates for car park DD £258.00
25/04/2018, Wages BACS V7 £1,127.23
25/04/2018, Wages BACS V8 £804.55
25/04/2018, Wages BACS V9 £674.00
25/04/2018, Wages BACS V10 £907.42
30/04/2018, Nest BACS V11 £76.63
05/02/2018, Zurich Municipal 104898 V12 £2,510.99
05/02/2018, Ibex Internet Ltd - 50% Bal w/site, 104899, V13, £1,980.00
05/02/2018, Ibex Internet Ltd - 12mths w/site hosting, 104900, V14
£306.00
05/02/2018, CALC - annual subs 104901 V15 £297.00
05/02/2018, Rachel Little - Internal Audit 104902 V16 £80.00
05/02/2018, Cumbria Document Solutions Ltd - meter readings 104903 V17
£44.33
05/02/2018, North West Arboricultural Services Ltd. 104904 V18 £390.00

05/02/2018, Kirkby Stephen Burial Joint Committee - replacement chq 104905 V19 £2,012.00
05/02/2018, Jubilee Park Charity 104906 V20 £350.00
05/02/2018, N Birtle 104907 V20 £450.00
05/02/2018, Upper Eden Community Interest Company 104908 V20 £1,000.00
05/01/2018, System IT - mthly maintenance DD V21 £36.00
05/01/2018, CF Corporate Finances, DD V22 £175.86

18/026 **Bank Reconciliation for the period 1 April/28 May was approved.**

Bank Reconciliation Kirkby Stephen

Town Council

Balance B/fwd	£40,771.39		
Receipts in	£69,893.30	Payments out	£6,289.25
		Balance C/fwd	£96,654.86
Total	<u>£110,664.69</u>	Total	<u>£102,944.11</u>

Bank Balance C/fwd

Market	£8,772.67	
HICA	£96,511.18	
Current	<u>£1,103.59</u>	
		£106,387.44

Less o/s chqs

Chq 104895	<u>-£2,012.00</u>	
	<u>£104,375.44</u>	

18/027 **Portfolio Reports**

1. Town Council Administration (JJ) None

2. Community Planning. (AB/GL)

- A. Astro Turf update. A meeting had been held with EDC exploring the possible use of their community fund for the project. There had been 'warm words' but no commitment. The fund had been set up six months ago but the criteria for grants/disbursements were still not established. There was a concern that the fund would encourage communities to compete for resources and not collaborate on projects.
- B. The Community Sports Association needed new trustees AB was approaching interested individuals.
- C. It was RESOLVED that Kirkby Stephen Town Council would make a formal application to join the Upper Eden Community Interest Company alongside Nateby, Mallerstang and Brough.
- D. It was RESOLVED to attend a joint meeting with Brough regarding the historic vehicle rally to debrief on this year's event and to look forward.

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- E. The Community Plan Consultation was now closed. Detailed work on consultation with business/farming/young people would be concluded in June. NOTED that Cumbria County Council had committed £250 to the process.
- F. AB had attended the Yorkshire Dales National Park Authority Community Forum and made a report on Community Planning.
- G. It was NOTED that a meeting of the Lady Anne Sculpture Group was required.
- H. A draft licence for the Community and Council Centre had been received and was under review.

3. Community. (PR)

- A. There was brief discussion of the proposal to remove the flowerbed from the Car Park at Christian Head together with some research on possible types of donation box. It was RESOLVED that these items would come to a future agenda for decision.
- B. Notice was given of a public meeting (Upper Eden Neighbourhood Forum) to be held in the Public Hall at Appleby on the 21st May to discuss the Appleby Horsefair 2018. Councillors and members of the public were encouraged to attend.

4. Highways. (JS)

- A. Request for Litterbins/Dogmess bin at Birkbeck Gardens (EDC)
- B. Request for better signposting for Cemetery
- C. NOTED That the road works at Midland Hill had now been completed
- D. Request to research the creation of additional parking at the Crescent on the grassed area. Hardening/Mesh surface? (EDC)

5. Open Spaces. (JJ/DT)

- A. Grass cutting contact let to Stephen Hodgeson with first cuts being completed already with a small uplift in cost.

6. Property. (DM)

- A. Restoration of signage at Jubilee Park and Victoria Seats were in hand.

7. Tourism & Events. (MW)

- A. It was agreed that the Police Speed watch signs could be wall mounted to avoid risk of injury to pedestrians.
- B. A letter had been received on the subject of 'speed watch' from a member of the public. This would be brought to a future meeting.
- C. AB agreed to investigate whether the Emergency Planning would could be delivered under the remit of the CIC AB/MW to liaise.

<ends 9.30pm>

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Chairman

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Date

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Appendix 1

County Councillor's report.

Report to Town Council meeting 8 May, 2018 – Phil Dew

Highways

I meet with Highways England and Cumbria Constabulary tomorrow to discuss diversion arrangements following closure of the A66.

Highways England is carrying out major road repairs on the A66 in September/October and the road will be closed for seven consecutive weekends. HGVs will be diverted via the A69 and light vehicles via the A685. I will be enquiring about how the HGV ban is going to be enforced.

A Kirkby Stephen bypass is back on the agenda. The A685 could be used as an A66 relief road for vehicles – including HGVs – intending to head south on the M6. This is a relatively cheap means of reducing pressure on the Kemplay roundabout.

Appleby Heritage Centre

Appleby Heritage Centre is facing an uncertain future. A proposed merger with the Oakley Trust has fallen through at the last minute. Rory Stewart visited the Centre on Friday, 4 May, 2018, and is asking government ministers to review the rules on apprenticeship training. Meetings are taking place with EDC to try and secure financial support. The loss of AHC would be a significant blow to the area.

Appleby Horse Fair

I have made enquiries about the H&H horse sale on 8 June, 2018, with a view to enforcing parking restrictions.

Austin Shields, the Parking Manager at CCC Parking Services, is considering the matter. I have also been in communication with Rob Lewis, a CCC Traffic Manager.

The consensus view is that H&H has a responsibility to ensure that both parking and traffic management are adequate and that the company should meet any costs involved. This will apply to any major sale held at the auction mart.

Extreme Weather

The Cumbria Resilience Forum met last week to discuss the lessons to be learned from the recent extreme weather events. I asked the forum to consider liability cover for farmers clearing roads, the provision of warning signs for minor roads, and the supply of grit in bulk to village communities. I have yet to hear the outcome.

Upper Eden Railway Heritage Partnership

The inaugural meeting of a newly formed Upper Eden Railway Heritage Partnership was held last night, the aim of which is to agree a common approach to the conservation, promotion and development of the Upper Eden's unique railway heritage.

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The intention is to (1) invite more partners to join (2) set up a joint website and improve communication and marketing (3) cooperate in fund raising.

There is a need for more tourist accommodation such as a reasonably priced country house hotel or Premier Inn + better bus links between the various railway assets + additional volunteers.

There is a vision to extend the existing footpath all the way to Bowes and extend the railway line to Warcop.

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