

4 September 2018, Ordinary Meeting of the Town Council

Mr Christian Barnes MA (Clerk)
Wednesday, 29 August 2018

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Community Policeman

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

1. **Apologies**
2. **Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
3. **Minutes** To approve the minutes of the meetings held on the 3rd July 2018 as a true record (Attached). To approve the minutes of the Annual Meeting on the 8 May as a true record (Attached).
4. **Planning** Matter Arising in connection with the air conditioning unit installed at Royal Arcade 17/0676. (AB).
5. **Planning** 18/0536, 41 BIRKBECK GARDENS, KIRKBY STEPHEN, CA17 4TH
Fell Ash tree due to crown showing signs of stress with significant epicormic growth and limb failure is high; Also adjacent Ash tree has significant signs of Ash dieback and it is expected this tree will succumb to this in the next 12 months; Tree Preservation Order No 169, 2015, Birkbeck Gardens, Kirkby Stephen.
6. **Planning** 18/0529, MELLBECKS HOUSE, 6 MELLBECKS, KIRKBY STEPHEN CA17 4AB. Fell 1 x Scots Pine; Fell 1 x Rowan; Kirkby Stephen Conservation Area.
7. **Planning** 18/0606, HSBC BANK, MARKET STREET KIRKBY STEPHEN

CA17 4QN. Advertisement consent for 1no. Fascia sign and 1no. Projector sign.

8. **Planning** 18/0622, 37 NORTH ROAD, KIRKBY STEPHEN, CA17 4RE. Change of use from therapeutic centre to dwelling.
9. **Planning** 18/0660, THE CELLS THE OLD COURTHOUSE, HIGH STREET, KIRKBY STEPHEN, CA17 4SH. 1 X Willow: Reduce crown 25% to clear property and BT wire; Thin remainder 30%; Kirkby Stephen Conservation Area.
10. **Planning** 18/0676, 39 BIRKBECK GARDENS, KIRKBY STEPHEN, CA17 4TH. Sycamore (T4): Remove limb over adjacent property as shown in photograph provided; Tree Preservation Order 169, 2015, Birkbeck Gardens, Kirkby Stephen.
11. **Planning** 18/0674, 41 BIRKBECK GARDENS, KIRKBY STEPHEN, CA17 4TH. Ash tree (group 1): Crown raise and reduction work as shown in photograph provided to provide appropriate clearance to house and over public footpath; Work description and reasons confirmed with tree owner on site with Council Arboriculturist; Tree Preservation Order No 169, 2015, Birkbeck Gardens, Kirkby Stephen.
12. **Devolution of Services** To agree to adopt agreed footway lighting columns from the District Council and to authorise the Chairman to sign the deed of transfer.
13. **Land outside the Visitor Centre** To authorise the clerk to write to the County Council asking for the transfer of land outside in anticipation of the siting of the proposed sculpture of Lady Anne Clifford.
14. **Correspondence** To receive correspondence and respond as appropriate to items of significance:
 1. Police and Crime Commissioner (Horse fair)
15. **Administration of the council. (Clerk)**
 1. Report of the External Auditor
 2. GDPR
 3. Asset Register
 4. Jubilee Park Charity
 5. Appointment of Cumberland Building Society as Bankers.
16. **Portfolios** To receive updates and proposals from Councillors relating to:
 1. Town Council Administration. JJ. All Weather Pitch Update, Benchmarking,
 2. Community Planning. AB
 3. Community. PR. A66 Closures Autumn 2018.
 4. Highways. JS. Parking at the Crescent. Kerb Parking at South Road (JJ). Residents Parking request Manor Court (MW).
 5. Open Spaces. DT/JJ. Kissing Gate (Gramsceugh)

6. Property. DM/DG
7. Tourism & Events. MW. Christmas Lights, Window Competition. Easter Commercial vehicle Rally. Bus services consultation

17. **Finance** To approve and ratify payments July/August and to receive and approve the bank reconciliation.
18. **Date of next meeting** To note the date of the next meeting 2nd October 2018. Items for the agenda to be received no later than 25 September 2018.