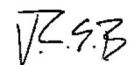


6 November 2018, Ordinary Meeting of the Town Council



Mr Christian Barnes MA (Clerk)
Wednesday, 31 October 2018

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments. Insp. J Walker & Sgt. A Milburn will attend.

AGENDA

1. **Apologies & Welcomes**
2. **Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
3. **Minutes** To approve the minutes of the meetings held on the 2nd October 2018 as a true record (attached).
4. **Police & Crime Commissioner** Feedback from the Police and Crime Commissioner regarding Appleby Horse Fair and other matters – followed by councillors' questions.
5. **Licensing Voluntary Charter (Appleby Fair)** Update from Cllr Richardson re meeting with Kirkby Stephen Licencees/Police/Licensing Officer EDC.
5. **Planning** 18/0801 & 18/0800 39 NORTH ROAD KIRKBY STEPHEN CA17 4RE Description: Listed Building consent for alterations to enable change of use from restaurant (A3) to micro-pub (A4).
6. **Planning** 18/0846 EDENSIDE GARAGE NORTH ROAD KIRKBY STEPHEN CA17 4RP Description: Variation of condition 2 (Plans Compliance) to amend hours of operation attached to approval 16/0606.
7. **Planning** 18/0845 EDENSIDE GARAGE NORTH ROAD KIRKBY STEPHEN CA17 4RP Description: Variation of condition 2 (Plans Compliance) to amend arrangement for staff parking and erect

additional fencing to the rear delivery area attached to approval 16/0606.

8. **Obstruction/parking on South Road** Update from Cllr Marsh regarding the problems faced by mobility scooters and prams.
9. **Portfolios** To consider and decide appropriate actions on the portfolio items:
Town Council Administration. JJ.
 - Appointment of trustee to the United CharitiesCommunity Planning. AB.
Community. PR.
Highways. JS.
Open Spaces. DT/JJ.
Property. DM/DG.
Tourism & Events. MW.
 - Xmas Tree Lighting update
10. **Finance** To approve and ratify payments (October) and to receive and approve the bank reconciliation.
11. **Banking** Banking.
 - To approve the closure of the HSBC accounts (Market Account (HSBC) 21030434, Everyday Account (HSBC) 50508144, High Interest Account (HSBC) 510256353) in the manner advised by the bank in the following order (High Interest Account (HSBC) 51025635, Market Account (HSBC) 21030434, Everyday Account (HSBC) 50508144). All funds to be credited to the council's account at the Cumberland Building Society.
 - To approve the opening of a market account at the Cumberland Building Society with the same signatories as the Business Account (Cumberland BS) 54258486.
 - To add Zelda Broomfield as a signatory to the Business Account (Cumberland BS) 54258486 and the new Market Account.
12. **Asset Register** To receive a report from Jack Jones RFO Penrith Town Council and to respond as appropriate (attached)
13. **Draft Asset Valuation Policy** To consider and adopt the Draft Asset Valuation Policy (attached)
14. **Clerk's Report** Updates and correspondence.
15. **Date of Next Meeting**