

06 November 2018, Kirkby Stephen Town Council

Ordinary Meeting of the Town Council

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX

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Starting at 18.45pm

Attending: Cllr.s. J. Johnstone, P. Richardson, A. Birtles, M. Walker, J. Sowerby, D. Marsh, D. Gilmour, KSTC.

Cllr. P. Dew. CCC. Cllr. V. Kendall EDC

Cllr. J. Capstick (Sedbergh Town Council)

Mr P. McCall (Police and Crime Commissioner)

Insp. J. Walker, Sgt A. Milburn.

and 13 members of the public.

Participation of Public

A member of the noted that the Eden local plan had been adopted at a meeting of Eden District Council on October 11th. Concerns were expressed that some areas marked as not yet developed already had consent on them and that the plan did not give an accurate indication graphically of the potential for future development in the town.

A member of the public speculated that the Town Council could consider setting aside grassland for off lead exercising of dogs following an incident where a member of the public had been bothered by a dog being walked off lead. This had prompted him to consider the idea of a park dedicated to dogs. It was agreed to erect a notice at the entrances to Stenkrith Park prohibiting dog wakers from letting their dogs off the leash

The condition of the flickering light in the Cloisters was reported it was noted that a replacement was due to be fitted.

Participation of County Councillor Phil Dew

Councillor Dew noted that Highways had completed the draining of Bollam Lane and that the resurfacing of Faraday Road was scheduled for the week beginning 21st November.

The 'no waiting' informal consultation had been approved by the Eden local committee enabling the formal consultation on yellow lines to start. It was noted that feedback had been taken account of in the final proposals.

The Yorkshire Dales National Park refusal of consent on the site of Waitby crossing was very welcome.

Member of Parliament Rory Stewart would be attending a surgery in the town on Friday and giving publicity to the progress made with the fundraising for the refurbishment of the All-Weather Pitch

Cllr. Dew spoke in praise of the lead taken by GP Ashley Lister in health care issues locally especially in regard to the pioneering use of social prescribing.

Appleby Horse Fair.

Cllr. Dew noted that the minutes of the meeting held on 17th of September have still not been published and the deliberations at that meeting were still not known. No details of how the Chairman proposed that local councils were to be consulted, feed into or be involved in

MASCG activities were published on the Appleby fair website. He anticipated that MASCG's approach was likely to become more positive than had been anticipated.

Cllr. Dew had attended a meeting on the 26th of November regarding the A685 and it was agreed that this was not a good place for uncontrolled stopping. It would be necessary to incur expense and find alternative sites. Cllr. Dew stressed that it was important for local councils to try to be co-operative with the Gypsy and travelling community adding that he had recently discussed the idea of a cultural evening with Bill Lloyd following a suggestion made at the July meeting Cllr. Dew looked forward to the establishment of a better relationship.

Participation of Police

The report of PCSO Janet Allinson had been circulated with the minutes and was noted. Inspector of Neighbourhood Policing Joanne Walker introduced herself. She wanted to put a face to her name and encouraged councillors and the public to email her with questions and queries. Her contact information was available from the police.

18/088 Apologies & DPI's.

Apologies were received from Cllr. Thornton (KSTC), Cllr.s Ladhams & Kendall (EDC), The Chairman declared a pecuniary interest in Agenda Items 6 & 7 and signed the register accordingly.

18/089 Minutes.

The minutes of the Ordinary Meeting held on the 2nd October 2018 were approved as a true record subject to two minor amends. The spelling of Waitby in Public Participation and in 18/082 Cllr. Dew corrected that he had 'seen on line' rather than 'attended' the Police and Crime Commissioner's Public Accountability Conference. Subject to these changes the Chairman was authorised to sign the minutes.

18/090 Police and Crime Commissioner

The Police and Crime Commissioner, Peter McCall was welcomed to the meeting and started his presentation by setting out that an important part of his role was to listen to local representatives and local concerns. He recognised that there had been a groundswell of opinion regarding the policing of the Appleby Fair which had not met reasonable local expectations. He anticipated that the police would be responsive to this groundswell of opinion in their approach to the 2019 fair it was however necessary to balance the response to this groundswell of opinion with the 'art of the possible'.

A number of points had been drawn out through the policing review of the fair and presented at the Public Accountability Conference at Penrith Rugby Club on the 26th September. It was accepted that change was needed – however, the police do not organise Appleby fair and as it is not a planned event which makes policing the event very challenging. Policing of this event was by its nature reactive. He noted that there were very few people at the Public Accountability Conference.

It had been accepted by both the PCC and the Police that command and control had not been as tight as it should have been during the 2018 fair. He had designated a Chief Officer to have oversight over the policing of all the phases of the event in 2019 ensuring that there was a unity of approach in the three phases of the fair. The build up to the fair, the fair itself and the dispersal following it. This strategic overview would mean that the police would have improved their ability to move resources quickly and to improve the agility of their response. It would also ensure a continuity of command.

He had also formed the view from his consultation and the feedback that he had received that the appointment of locally elected and mandated representatives on the Multi Agency Strategic

Coordinating Group (MASCg) was essential to maintaining confidence in it and to balance the representation of the Gypsy and Traveller community. He was convinced that this was the correct way forward. He stated that he had made this case to the Chairman of MASCg and that initially he had not received 'the correct answer'. He was confident that this position would change - but the 'flip side' of this was that commitment would need to be made to a cooperative approach in which the need to compromise was recognised.

Inspector Walker stated that she and the local team were keen to work with local representatives.

Cllr. Johnstone welcomed this shift in position and stated that she felt it would do much to diffuse ill-feeling arising from the policing of this year's events. It was essential in her view to improve communication.

Cllr. Sowerby questioned why it was necessary for early arrivals to establish themselves in Kirkby Stephen three weeks ahead of the Appleby fair. She felt that the sulky racing/trotting races and good weather had played a part in this year's events.

Cllr. Dew spoke in favour of Community Policing and the need for a two-way communication noting that it had been 18 months since there had been police attendance at a Town Council meeting. He felt that Officers should attend more often.

Sgt. Milburn asked if questions to the police could be given in advance and they could decide whether to attend when there is a request or reason to do so.

Cllr. Richardson requested assistance with the costs of updating the town's CCTV system from the PCC managed funds. Could this be supported with a minor grant. Cllr. Birtles noted that it would be possible to precept for this. The PCC stated that his primary focus was not on infrastructure such as CCTV but on supporting the on-street presence of active officers on the ground. He was however supportive of the principle of an upgrade and the possibility of monitoring based in Penrith but he felt that it would be necessary to get together with local businesses to explore the potential for a financial contribution to the process at this end.

Cllr. Walker spoke in connection with speed watch and the need to manage traffic and police infringements in the South Road area.

18/091 **Licensing Voluntary Charter (Appleby Fair)**

Cllr. Richardson had attended a meeting of local licences at the newly named 'Taggy Man' pub. The purpose of the meeting had been to discuss a Voluntary Licensing Charter connected to the build up to the Appleby Horse Fair.

It had been agreed:

- That the Licensing Officer had a difficult job!
- That the Licencees will stay in communication and act together.
- That Plastic Glasses would be used.
- Dates for the voluntary Charter had been agreed.
- Licencees were not in favour of the measures proposed by police to establish a horse corral.

There had been discussion of the progress made by police in arranging for the boarding up of railings outside various commercial premises and in establishing a 'corral' in the market square. Licencees were not in favour of the measures proposed by police to establish a horse corral.

Councillors Marsh and Gilmour stated that the idea of establishing a corral for horses in the Town Centre was like 'surrendering the whole principle'. Local people did not want this! councillor Lumley noted that if horses were tethered on the pavement individuals were at risk

from kicking and had felt intimidated.

So far Costa Coffee, Brysons, The Sports and Social Club and Barclays Bank had all agreed to accept boarded up railings from the Police. The question was asked if the Visitor Centre could do so as well?

Councillors lamented the impact of all this on other visitors to the town.

Sgt. Millburn noted that the horse corral approach worked elsewhere and was based on his practical experience. It was agreed that the council would put the issue as to the principle of consent for the use of the market place for a horse corral to a vote at its next meeting and would also publicise the police's proposal for a horse corral in the community newsletter.

Cllr. Richardson noted that inspector Gaynor Taylor had promised a section of police for the 2018 fair but this has not happened.

18/092 **Planning**

18/0801 & 18/0800 39 NORTH ROAD KIRKBY STEPHEN

CA17 4RE Description: Listed Building consent for alterations to enable change of use from restaurant (A3) to micro-pub (A4).

SUPPORTED

18/093 **Planning** (Cllr. Johnstone declared a Pecuniary Interest and left the room for discussion of this item).

18/0846 EDENSIDE GARAGE NORTH ROAD KIRKBY STEPHEN CA17 4RP Description: Variation of condition 2 (Plans Compliance) to amend hours of operation attached to approval 16/0606.

SUPPORTED

18/094 **Planning** (Cllr. Johnstone declared a Pecuniary Interest and left the room for discussion of this item).

18/0845 EDENSIDE GARAGE NORTH ROAD KIRKBY STEPHEN CA17 4RP Description: Variation of condition 2 (Plans Compliance) to amend arrangement for staff parking and erect additional fencing to the rear delivery area attached to approval 16/0606.

SUPPORTED

18/095 **Obstruction/parking on South Road.**

Councillor Marsh raised an issue that had been brought to him by a group of scooter users whose access to the pavement on South Road was being impeded by cars parked on the pavement. After much discussion it was agreed to publicise the issue in the community newsletter and to ask PCSO Janet Allison to leaflet the cars involved again. It was noted that the pavement was constricted in some locations by lamp posts and signposts which parking cars did not always take account of. The difficulty for scooter users and for pram users was that if they got to a certain point, they had to reverse a considerable distance to find a dropped pavement to continue their journey.

18/096 **Portfolios**

Town Council Administration. JJ.

The appointment of Jeanette Cooper as a trustee of the United Charities was ratified by the Council.

Community Planning. AB. Nothing.

Community. PR.

The Brass Plaque for the seat at Eden Syde had been installed. The Peter Brittlton Bursary needed to be publicised and PR would progress this.

Highways. JS.

Cllr. Sowerby suggested that the arrangements regarding parking for H & H customers at Christian Head should be reciprocal in respect of our leasing of their carpark for coach parking. It was agreed that this would be discussed at a future meeting.

Open Spaces. DT/JJ.

Damaged planters in the Market Place required replacing. JJ to instruct. The All Weather Pitch fundraising had had achieved successes with significant funds offered from: The Garfield Weston Foundation, The Co-op Community Fund, The Police and Crime Commissioner, Hockey England. The scheme was now dependent on the outcome of a grant of funds from the School (linked to and contingent on a property sale but in principle agreed) and most crucially Eden District Council's Signature Fund for which the application had been submitted.

Property. DM/DG.

It was noted that a bench situated near the Spar station on the A685 needed a paint. It was agreed that the Town Council would install numbered signs on its lamp posts so that the public would be better able to identify them when reporting faults and also so that it would be clear that it was Eden District Council who were removing the remaining footway lights.

Tourism & Events. MW.

Xmas Tree Lighting update, only 4 applications for Xmas trees had been received. The closing date was the 16th November.

Cllr. Walker had received 20 expressions of interest in the Easter Rally. In a meeting with Encounter Eden it had emerged that Encounter Eden were willing to continue in an organising role with the issue of costs requiring clarification. Cllr. Birtles noted that we could precept for a contribution to the Rally. Cllr. Walker would organise a meeting of interested volunteers.

18/097 Payments and Bank Reconciliation.

Payments (October) were approved as follows:

02/11/2018	Cumbria Doc Solutions Ltd	104939	V108	£64.25
02/11/2018	JT Atkinson Ltd	104940	V109	£79.98
02/11/2018	The Supermarket Online	104942	V110	£77.50
02/11/2018	Joyce Fothergill	104943	V111	£33.00
02/11/2018	Kirkby Stephen Grammar Sch	BACS	V112	£10.00
01/11/2018	CF Corporate - Copier lease	DD	V113	£175.86
01/11/2018	System IT	DD	V114	£36.00
14/11/2018	Plusnet	DD	EST	£66.60
01/11/2018	EDC	DD	V116	£254.00
26/10/2018	Salaries	BACS	106	£3,598.01
31/10/2018	Nest	BACS	V107	£87.61
	Total			<u>£4,482.81</u>

Balances Remaining

VAT to be reclaimed	-£4,254.08
Street Cleaning	£8,128.43
Open Spaces	£9,715.08

Grants	£2,767.88
Administration	£9,614.04
Community & Council Centre	£22,751.31
Miscellaneous	£7,322.65
Cloisters	£194.30
Market	£8,307.02
Allowances	£0.00
Calor Fund	<u>£1,937.44</u>
Total	<u><u>£66,484.08</u></u>

18/097 **Bank Reconciliation.**

A bank reconciliation was received and approved as follows:

Bank Reconciliation Kirkby Stephen Town Council at 31/10/18

Balance B/fwd	£67,009.99		
Receipts in	£6,784.10	Payments out	£7,310.03
		Balance C/fwd	£66,484.06
Totals	<u>£73,794.09</u>		<u>£73,794.09</u>
	Diffce	£0.00	
Bank Balance C/fwd			
Market	£8,776.07		
HICA	£51,717.64		
Current	<u>£5,970.35</u>		
			£66,464.06
<u>Add o/s rec'ts</u>		£20.00	
<u>Less o/s chqs</u>		£0.00	
			<u><u>£66,484.06</u></u>

18/098 **Banking.**

It was RESOLVED:

- To approve the closure of the HSBC accounts (Market Account (HSBC) 21030434, Everyday Account (HSBC) 50508144, High Interest Account (HSBC) 510256353) in the manner advised by the bank in the following order (High Interest Account (HSBC) 51025635, Market Account (HSBC) 21030434, Everyday Account (HSBC) 50508144). All funds to be credited to the council's account at the Cumberland Building Society.
- To approve the opening of a market account at the Cumberland Building Society with the same signatories as the Business Account (Cumberland BS) 54258486.
- To add Zelda Broomfield as a signatory to the Business Account (Cumberland BS)

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Chairman's Initials

54258486 and the new Market Account.

18/099 **Asset Register**

A report from Jack Jones, RFO Penrith Town Council, was received and accepted. The recommendations set out were adopted in full including the adoption of the Draft Asset Valuation Policy.

18/100 **The Draft Asset Valuation Policy** was formally adopted as drafted to include changes as follows:

- 3. The 'de minimis' amount was set at £500 not £100.
- 4. IT Software would be treated as an Intangible Asset not a Fixed Asset.
- 5b. Leased Assets would be reported at nil in the Asset Register although insurance figures would track market value or BPI.

18/101 **Clerk's report and correspondence.**

Correspondence received and exchanged was reported and councillors were invited to look at the correspondence register. It was noted that correspondence sent to the Chairman of MASCG to which no reply had been received had raised a concern regarding the fact that the council's recommendations apart from member representation submitted in July had not had a response. These included the wish to participate in and sign off the strategy to be adopted by MASCG going forward together with numerous specific suggestions such as a dedicated community phone line.

<meeting closes at 21:30>

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Chairman

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Date

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Chairman's Initials

Appendix 1.

Report to Town Council meeting 6 November, 2018 – Phil Dew

Highways

Faraday Road is to be resurfaced from 21 November, 2018, together with Westgarth Avenue and Brougham Lane. The work was rescheduled due to sales at the auction mart and will take up to ten days to complete.

On 31 October, 2018, Eden Local Committee resolved to proceed to the statutory consultation stage for a number of additional parking restrictions at various locations in Kirkby Stephen including South Road. This will allow residents and businesses a further opportunity to make comment.

The scheduled cleaning of gullies will take place in Kirkby Stephen during November, 2018.

The drainage work on Bollam Lane has now been completed.

The winter resilience programme - including the filling of grit bins - is currently underway.

A routine HGV weight limit check was recently carried out on the A685 between Brough and Kirkby Stephen and verbal warnings were given to several drivers. The permits for HGVs are going to be reviewed over the next few months. Only hauliers living in the area will be issued with permits all other vehicles over the weight limit will have to be in possession of a valid delivery note. The final decision will be taken by Eden Local Committee in 2019.

Following the A66 weekend closures Highways England has agreed to fund highway repairs as recompense for the inconvenience and damage caused during the period of the closure.

Miscellaneous

Rory Stewart visited Kirkby Stephen East station recently and offered his support for the long term future of that project.

The Eden Integrated Care Community, which seeks to bring about closer working between health and social care professionals in Eden, has been established in the former Lonsdale Unit at Penrith Hospital. This should lead to a more streamlined service with the aim of preventing unnecessary admissions to hospital and speeding up discharges to prevent bed blocking - especially for the elderly.

Appleby Horse Fair

The Multi Agency Strategic Coordinating Group meets on 26 November, 2018, and there is a good chance that officers will agree to elected member representation. I met Rose Rouse, the Chief Executive of Eden District Council, on 30 October, 2018, and she is in support of our bid for representation.

I have been in contact with Bill Lloyd who represents the gypsy/traveller community along with Billy Welch. I am meeting Bill in Kendal on 20 November, 2018, and we will be discussing the possibility of a holding a cultural evening in Kirkby Stephen. Bill and Billy would like to see the fair return to its more traditional roots.

The MASCG Highways Working Group, of which I am a member, met on 23 October, 2018. We discussed ways in which encampments on the A685 could be prevented. We meet again on 12 December, 2018.