

04 December 2018, Kirkby Stephen Town Council

Ordinary Meeting of the Town Council

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX

Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkbystephen.com

Starting at 18.45pm

Attending: Cllrs. J. Johnstone, P. Richardson, A. Birtles, J. Sowerby, D. Marsh, D. Thornton, G Lumley, M Walker.

Cllr. P. Dew, CCC, P, Smith, Conservation Officer EDC.

6 members of the public were present.

Participation of Public

It was agreed unanimously to support the licencing application in respect of the 'micropub' planned for the former megabytes premises.

Complaints were raised about parking problems in South Road, Nateby Road and the Crescent.

Paula Smith, Conservation Officer, EDC, gave an informative presentation regarding a Kirkby Stephen, Conservation Area Character Appraisal and presented a brief for Historical Development Research time tabled as follows: January 2019 to 31 March 2019. She had contacted the Upper Eden History Society and sought the Town Council's support with the work. The background was that the central area of Kirkby Stephen had been designated as a Conservation Area on the 27th May 1976 and the development of an appraisal and management plan was well overdue.

This work would help underpin in policy terms Design Guidance for Developers, Enforcement Action and Regeneration Schemes and might have outputs such as a Supplementary Planning Document and potentially Article 4 directives aimed at protecting the character of the area.

She noted that a local listing in this context would be a material consideration in planning terms.

Ms Smith was thanked for her thoughtful presentation and it was agreed that the council would support the research and appraisal process with documents being circulated in the New Year. It was agreed that the council would publicise the research activity in its newsletter seeking volunteers to assist in the process. It was noted that Local Links could act as a base for meetings and research activity.

Participation of County Councillor Phil Dew.

Cllr Dew gave a report that touched on progress with the road resurfacing, contingencies for extreme weather, the grant of £77k from the Garfield Weston Foundation to the Western Dales Bus.

He noted that member representation had now been agreed on the Multi Agency Strategic Co-ordinating Group which co-ordinated agency responses to the Appleby Horsefair, although no details had been announced. He felt that the persistence of Kirkby Stephen Town Council and

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Chairman's Initials

the Upper Eden Parishes had been instrumental in bringing this about.

Measures would be introduced going forward to make the A685 safe during unplanned encampments associated with the horsefair and he had met on the 20th November with Billy Welsh and Bill Lloyd (Gypsy and Traveller Representatives) and had a positive conversation that had established some common ground and concerns. It was proposed to hold a 'cultural evening' in Kirkby Stephen in April 2019 and he asked for the Town Council's endorsement of that event.

He had also met with Peter McCall PCC and Michelle Skeer and anticipated that there would be significant changes in policing 2019.

His report is given as Appendix 1

Participation of Police

Reports from PCSO Janet Allinson were available.

18/107 Apologies & DPI's.

Apologies were received from Cllr. Gilmour (KSTC), Cllr's Ladhams & Kendall (EDC).

18/108 Minutes.

The minutes of the Ordinary Meeting held on the 6th and 21st November 2018 were approved as a true record.

18/109 Forum with Kirkby Lonsdale and Sedbergh, Horse fair matters.

It was RESOLVED to invite representatives of Sedbergh and Kirkby Lonsdale Town Councils to meet on the afternoon of the 15th January to discuss each other's experiences and to consider the scope for joint working and advocacy in respect of Gypsy and Traveller activities at the time of Appleby Horse Fair.

18/110 Horse Corral Proposal Market Square.

40 letters of objection and numerous personal objections had been received by councillors in respect of the planned Horse Corral in the Market Place at the time of the Appleby Fair.

These had been circulated in advance of the meeting and seen by the Police. An email was read out from Sgt. Millburn withdrawing the proposal.

The council welcomed this decision.

18/111 Planning.

18/0897 Site address: WHITE HOUSE FARM
SOUTH ROAD KIRKBY STEPHEN

Description: Non-material amendment comprising of modification of landscaping plan attached to approval 13/0737
SUPPORTED.

18/112 Planning.

18/0922 Site address: 19 A QUARRY CLOSE KIRKBY STEPHEN
CA17 4SS

Description: Proposed single garage.
SUPPORTED

18/113 **Planning.**

18/0921 Site address: LAND ADJ' WELLFIELD FARM HOUSE
APPLEBY ROAD KIRKBY STEPHEN, CA17 4PE
Description: Agricultural building.
SUPPORTED

18/114 **Budget/Finance Reserves**

It was RESOLVED to approve and adopt the recommendations made in the clerk's budget paper (20/11/2018) in respect of the holding of reserves from April 2019 as follows:

The Town Council RESOLVED to set balanced budgets with a projected surplus other than in exceptional circumstances in which the whole of the council's planned expenditure is met by precept and income in order to protect and build up its reserves.

The Town Council RESOLVED to establish, build up and record in its accounts dedicated 'restricted' reserves including the establishment of a reserve (sinking fund) dedicated to the maintenance of assets devolved from higher tier councils.

The Town Council RESOLVED to consider the value of its forecast reserves at the year end when setting its budget and raising precept.

18/115 **Budget/Finance Monitoring**

It was RESOLVED to approve and adopt the recommendations made in the clerk's budget paper (20/11/2018) in respect of finance generally for the year 2019 2020.

The Council RESOLVED that on a quarterly basis on completion of the quarter that the Town Council moves finance up its agenda and receives at the completion of the Quarter a Bank Reconciliation made up to the month end together with a quarterly budget monitor that allows councillors to compare budget to actual figures including the cash book and to monitor the accumulation and depletion of reserves.

The Town Council RESOLVED that the procedure for finance in ordinary monthly meetings is reduced to receiving and approving a schedule of payments.

18/116 **Payments and Bank Reconciliation.**

Payments (November) were approved as follows:
02/12/2018, WPS Supplies Ltd, 104944, V122, £378.00
03/12/2018, The Royal British Legion, 104945, V123, £20.00
03/12/2018, North West Arb Ltd, 104946, V124, £498.00
03/12/2018, Cerberus Printing, 104947, V125, £550.00
28/11/2018, W Hamilton, BACS, V126, £31.79
28/11/2018, Cumbria CVS, BACS, V127, £10.50
01/12/2018, System IT, DD, V128, £36.00
14/12/2018, Plusnet, DD, EST, £66.60
20/12/2018, EDC, DD, V129, £254.00
26/11/2018, Salaries, BACS, V117-V120 £3,598.01
30/11/2018, Nest, BACSV121, £87.61

18/117 **Bank Reconciliation Kirkby Stephen Town Council at 31/10/18**

Balance B/fwd	£69,363.25		
Receipts in	£151.63	Payments out	£1,844.89
		Balance C/fwd	£67,669.99
Totals	<u>£69,514.88</u>		<u>£69,514.88</u>

	Diffce	£0.00		£163.11
Bank Balance C/fwd				
Market		£8,780.45		
HICA		£53,002.99		
Current		£4,772.63		
Cumberland		<u>£1,874.81</u>		
			£68,430.88	
<u>Add o/s rec'ts</u>			£0.00	
<u>Less o/s chqs</u>			-£760.89	
			<u>£67,669.99</u>	

18/118 **Clerk's Report Correspondence**

None.
Portfolio items would be presented at the next meeting.
It was noted that significant sponsorship was being sought for the Easter Rally.

18/119 **Date of Next Meeting** 15 January 2019.

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Chairman

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Chairman's Initials

Appendix 1

Report to Town Council meeting 4 September, 2018 – County Councillor, Phil Dew.

Highways

The resurfacing of Faraday Road, Westgarth Avenue and Brougham Lane is on schedule. As far as I can tell Hanson, the company carrying out the work, is doing a good job. The 'give way' markings at the junction with Fletcher Hill Park should be included in this project.

The statutory advertisement and consultation of proposed amendments to the Eden Traffic Regulation Order for Kirkby Stephen is proceeding. Objections should be sent to the Chief Legal Officer.

The winter resilience programme - including the filling of grit bins - is currently underway. I hope to meet with officers before Christmas to discuss contingency plans in the event of extreme weather.

The permits for HGVs are going to be reviewed over the next few months. Only hauliers living in the area will be issued with permits all other vehicles over the weight limit will have to be in possession of a valid delivery note. The final decision will be taken by Eden Local Committee in 2019.

Miscellaneous

Cumbria Wildlife Trust has begun the new car park on the outskirts of Smardale. This should be completed early in 2019

The Garfield Weston Foundation has given Western Dales Bus a grant of £77,000 to purchase a new bus.

The Integrated Care Community continues to be established in Penrith. I would be interested to receive feedback on the experiences of local residents who have recently been hospitalised.

I have asked for the Midland Hill lay-by to be opened up so that over height lorries can turn round more safely.

Appleby Horse Fair

The Multi Agency Strategic Coordinating Group met on 26 November, 2018. Officers agreed to allow elected member representation. This decision has come about as a result of consistent pressure from several sources. The MASCG also agreed to begin the process of limiting encampments on the A685. Permanent measures will be put in place as funds allow. Alternative sites will need to be found. The MASCG Highways Working Group, of which I am a member, meets again on 12 December, 2018. It is not true to say, as some have, that the MASCG has antagonised the gypsy/traveller community – quite the opposite in fact.

I met Bill Lloyd and Billy Welch in Kendal on 20 November, 2018. They would like to hold a cultural evening in Kirkby Stephen sometime in April, 2019. Bill and Billy would also like to see the fair return to its more traditional roots.

I am hoping to meet Peter McCall [PCC] and Michelle Skeer [Chief Constable] in the near future to discuss the policing of the fair in greater detail. Lessons have been learned and significant changes will be made in 2019.

We need to work together with Cumbria Constabulary and the traditional gypsy/traveller community to limit the impact of the fair in Kirkby Stephen. Reducing the number of gypsy/travellers encamped locally will certainly help to relieve the pressure.

A practical/workable way has yet to be found of (a) dealing with horses passing through the town and (b) preventing sulky racing.

The construction of a corral on the market square was a suggestion made by Sergeant Andy Milburn in good faith. Residents have had an opportunity to air their views which will no doubt be taken into consideration. This is how the democratic process works.

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