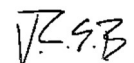


## 5 March 2019, Ordinary Meeting of the Town Council



Mr Christian Barnes MA (Clerk)  
Wednesday, 27 February 2019

### **Public Participation**

Allocation of five minutes for members of the public to raise issues, questions or comments.

### **District and County Councillors Participation**

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

### **Participation of the Police**

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

## **AGENDA**

1. **Apologies & Welcomes**
2. **Nomination of Chairman** Nomination of Chairman for the meeting.
3. **Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
4. **Minutes** To approve the minutes of the meetings held on the 5 February 2019 as a true record (attached).
5. **Planning** Consultation in advance of application, Proposed Conversion of Garage Store into Dwelling at 5 North Road Kirkby Stephen.
6. **Planning** 19/0086, Site address: REDMAYNE HOUSE, SILVER STREET, KIRKBY STEPHEN, CA17 4RB. Description: Consent for replacement of existing greenhouse.
7. **Planning** 19/0116, Site address: TRAINRIGGS FARM, APPLEBY ROAD, KIRKBY STEPHEN, CA17 4PG. Description: Proposed agricultural building.
8. **Asset Register** To review and approve the Asset Register. To authorise the clerk to submit a restated asset valuation on the Annual Governance and Accountability Return based on the report of Penrith Town Council's RFO and the subsequently adopted Asset Valuation Policy (18/099, 18/100.) and to note actions required going forward. (attached)
9. **Local Links** Updates following a meeting with Cumbria County Council regarding the Licence to Occupy and a draft Service Level Agreement. (attached)
10. **Brittleton Bursary** To review the five applications for the Brittleton Bursary and to make awards (applications attached)
11. **Election** To receive a briefing from the Clerk on the procedures for candidates wishing to stand as a town councillor.

12. **Appleby Fair** To receive, consider and respond to correspondence received from MASCG regarding a consultation on their Strategy closing date 19 March 2019 (Received 26 February 2019).  
To receive, consider and respond to correspondence received from the Police and Crime Commissioner regarding Appleby Fair. (attached)
13. **Clerk's Report** To receive updates/correspondence.
14. **All Weather Pitch update** To receive an update on the All-Weather Pitch, Signature Fund Application.
15. **Eden District Council Plan** To comment on draft Eden District Council Plan for 2019-2023. (attached)
16. **Financial Regulations** To receive, consider and adopt new Financial Regulations. (attached)
17. **Standing Orders** To receive, consider and adopt new Standing Orders. (attached)
18. **Risk Register** To receive, consider and adopt a new Risk Register. (to be tabled)
19. **Banking** To authorise the closure of the HSBC accounts in the name of the Town Council.
20. **Portfolios** Town Council Administration. JJ.  
Community Planning. AB.  
Community. PR.  
Highways. JS.  
Open Spaces. DT/JJ.  
Property. DM/DG.  
Tourism & Events. MW.
- To reappoint Mike Walker as the Town Council representative on the Walkers are Welcome group
  - To update the Council about the Easter rally 2019.
  - To consider the situation regarding the 2019 Easter Rally and agree any actions considered necessary.
  - Market Place Booking 27 May (Bank Holiday) Plant Sale Gardeners in Eden.
21. **Finance** To approve and ratify payments (January) and to receive and approve the bank reconciliation.
22. **Date of Next Meeting** 2 April 2019