

## 7 May 2019, Ordinary Meeting of the Town Council

*J.C.S.B.*

Mr Christian Barnes MA (Clerk)  
Wednesday, 1 May 2019

The sole purpose of this meeting is to conclude the council's affairs at the end of its term on the 1<sup>st</sup> May 2019 and to allow for the submission of the Annual Governance and Accountability Return (AGAR) and to receive a report from the Chairman.

### AGENDA

- 1 **Apologies & Welcomes**
- 2 **Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
- 3 **Minutes** To approve the minutes of the meetings held on the 2 April 2019 as a true record (attached).
- 4 **Accounts** To receive and approve for publication on the Website the Annual Accounts to include a full list of all transactions & bank reconciliation for the period 1 April 2018 to 31 March 2019 (attached).
- 5 **Internal Auditor** To receive the reports of the Internal Auditor (letter attached) & AGAR (attached).
- 6 **AGAR** To complete, sign and approve for publication the unaudited Annual Governance Statement (draft attached).
- 7 **AGAR** To complete, sign and approve for publication the unaudited Annual Accounting Statement (draft attached).
- 8 **Public Rights** To authorise the Clerk to publish the 'NOTICE OF PUBLIC RIGHTS AND PUBLICATION OF UNAUDITED ANNUAL GOVERNANCE & ACCOUNTABILITY RETURN ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2019 under the Local Audit and Accountability Act 2014 Sections 26 and 27. The Accounts and Audit Regulations 2015 (SI 2015/234) starting on Monday 17 June 2019 and ending on Friday 26 July 2019.
- 9 **Chairman's Report** To receive a report on the past year from the Chairman.