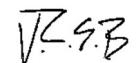


7 May 2019, Annual Meeting of the Town Council (AGM)



Mr Christian Barnes MA (Clerk)
Wednesday, 1 May 2019

AGENDA

- 1 **Welcome & Apologies.**
- 2 **Acceptance of Office.** Councillors to sign their 'Declarations of Acceptance of Office'
- 3 **Chairman.** To elect a Chairman for the coming year.
- 4 **Acceptance of Office.** The Chairman to sign the 'Declaration of Acceptance of Office'.
- 5 **Vice Chairman.** To elect a Vice-Chairman for the coming year.
- 6 **Election Spending Returns** Councillors to be reminded of the need to complete and submit to the Monitoring Officer an Election Spending Return within 28 days of election (30 May 2019)
- 7 **Declarations of Pecuniary Interest.** Councillors to be advised of the need to complete and submit to the Monitoring Officer a Declaration of Pecuniary Interest within 28 days of election (30 May 2019)
- 8 **Group Dispensation.** To apply to the Clerk for a group dispensation to set a precept for the term of the council 2019 2023.
- 9 **Minutes.** To note the minutes of the Annual Meeting Held on the 8th May 2018. (Attached.)
- 10 **Clerk/RFO.** To approve and confirm the appointment of Christian Barnes as Clerk and as RFO.
- 11 **Internal Auditor.** To approve the appointment of Rachael Little as Internal Auditor.
- 12 **Inspection of Bank Reconciliations** To appoint a councillor to inspect the bank reconciliations on a quarterly basis in line with financial regulations adopted March 2019 (2.2).
- 13 **Future Meetings** To agree calendar of future meeting dates as published on the Town Council's website.

14 **Review of Appointments**

To nominate councillors to represent the council on external bodies as follows:

- Burial Board
- United Charities
- Management Committee of Local Links
- CIC

15 **Deferred items**

To agree to defer items listed in the Standing Orders adopted March 2019 under 5. ix > xx to the proposed quarterly finance meetings and to instruct the clerk to prepare a agenda for those meetings and to note in respect of 5 xx & xii that the Clerk would report back to the council regarding his training for the Cilca qualification approved in principle at the previous council's meeting on April 2nd.