

## 3 September 2019, Ordinary Meeting of the Town Council.

Mr Christian Barnes MA (Clerk)  
Wednesday, 28 August 2019

### **Public Participation**

Allocation of five minutes for members of the public to raise issues, questions or comments.

### **District and County Councillors Participation**

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

### **Participation of the Police**

The meeting will be attended by Temp Chief Superintendent Rob O'Connor, Gold Commander, Appleby Horse Fair, to debrief on the Policing of Kirkby Stephen and Area during the 2019 Horse Fair. There will be an opportunity for questions. There will be a further allocation of five minutes for the Community Police team to raise issues, questions or comments.

## **AGENDA**

- 1 Apologies & Welcomes**
- 2 Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
- 3 Minutes** To approve the minutes of the meeting held on the 9<sup>th</sup> July 2019 as a true record (attached)
- 4 Planning** 19/0585 Site address: UNIT 3A ST LUKES ROAD, KIRKBY STEPHEN, CA17 4HT. Discharge of conditions 3 (surface water drainage) and 6 (boundary fencing) attached to approval 19/0198.
- 5 Tour of Britain & 'SPOKE'** To receive an update regarding the Tour of Britain and Kirkby Stephen's plans to celebrate it.
- 6 Renewal of Footway Lighting** To receive an update on the renewal of footway lighting in Kirkby Stephen.
- 7 Eden District Council** To consider and respond to the Council Plan Consultation
- 8 Grass Cutting and Tree Maintenance** To consider the development of a plan for the maintenance of green spaces across the Town taking in Jubilee Park, Stenkrith, Edensyde, Christian Head Car Park, Town Centre planting and various, paths, greens and footways.

- 9 Benches** To approve the renewal of up to three benches at various locations in the Town.
- 10 Finance** To approve and ratify receipts and payments (up to the end of July) to include approval in principle of Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of July. (attached)
- 11 Audit** To receive the report of the external auditor and take any action necessary. (attached)
- 12 Clerk's Report** To receive updates from the clerk.
- 13 Portfolios** To receive reports if available:
1. Town Council Administration. (Invitation to the Leader and Chief Executive of Eden District Council, Service Level Agreement, Local Links).
  2. Community Planning. (To update on progress and report on the signature fund, Kirkby Stephen All Weather Pitch)
  3. Community.
  4. Highways. (To consider the Working Together proposal from Cumbria CC and decide on any activities, current or proposed, which might be included in the programme.)
  5. Open Spaces. (To thank the Walkers are Welcome group for the work tidying up the Christian Head Car Park.)
  6. Property.
  7. Tourism & Events.
- 14 Date of next meeting** 1 October 2019