

1 October 2019, Ordinary Meeting of the Town Council.

Mr Christian Barnes MA (Clerk)
Wednesday, 25 September 2019

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

- 1 Apologies & Welcomes**
- 2 Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
- 3 Minutes** To approve the minutes of the meeting held on the 3rd September 2019 as a true record (attached)
- 4 Planning** 19/0598 Site address: Hewitson & Harker LAND TO THE REAR OF 22A - 2B MARKET SQUARE, KIRKBY STEPHEN, CA17 4QT
- 5 Planning** 19/0608 Site address: GORTON HOUSE, MARKET STREET KIRKBY STEPHEN, CA17 4QW
- 6 Vacancy for a councillor** To re-advertise the vacancy for a period of 14 days.
- 7 Eden District Council Plan Consultation** To confirm the Council's response to the Eden District Council Plan Consultation.
- 8 Finance** To approve and ratify receipts and payments (up to the end of July) to include approval in principle of Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of August. (attached) and if available end of September (To be tabled).
- 9 Signature Fund/ All Weather Pitch** To ratify the payment of £75,000 to Kirkby Stephen Community Sports Association from Eden District Councils Signature Fund Award.

- 10 Clerk's report** To receive updates/briefing from the clerk and attend to any correspondence.
- 11 Portfolios** To receive reports if available:
1. Town Council Administration. (**Work Experience Placement**, Sam Holmes, **Community Newsletter redesign** feedback)
 2. Community Planning.
 3. Community.
 4. Highways.
 5. Open Spaces.
 6. Property.
 7. Tourism & Events. (Feedback on the **Tour of Britain** and **SPOKE** organised by Kirkby Stephen Community Arts; **Xmas Trees and Lights**, To consider and agree on plans for Christmas - business trees, window competition, and lights switch-on; **Easter Rally 2019 feedback; Easter Rally 2020 event planning; Walkers are Welcome Gathering**, to consider and agree a response to the request for a small gift from the town for the **Japanese contingent** to the Walkers are Welcome Annual Gathering; To agree arrangements for reading of the **Market Charter**)
- 12 Date of next meeting** 12 November 2019 (Quarter 2 Finance + Budget Review)