

3 December 2019, Ordinary Meeting of the Town Council.

Mr Christian Barnes MA (Clerk)
Wednesday, 27 November 2019

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

- 1 Apologies & Welcomes.**
- 2 Declarations of Pecuniary Interest.** To receive any Declarations of Pecuniary Interest.
- 3 Minutes.** To approve the minutes of the meeting held on the 12st November 2019 as a true record (attached)
- 4 Planning.** 19/0822 Site address: 30 MARKET STREET, KIRKBY STEPHEN, CA17 4QW. Description: Change of use from 1no. retail unit to 2no. retail units with two associated 1no. bedroom apartments above, and alterations to change of use of former cottage from workshop and storage space to 2no. bedroom dwelling and associated works.
- 5 Planning.** 19/0808 Site address: LAND AT LEVENS HOUSE FARM, NATEBY ROAD, KIRKBY STEPHEN, CA17 4AA. Description: Discharge of condition 2 (access road, drainage and utility services) and condition 4 (colour and type of stone, render and slate) attached to approval 18/0045.
- 6 Planning.** 19/0724 Site address: THE BAND ROOM, MARKET STREET KIRKBY STEPHEN, CA17 4QW. Description: Change of use of workshop into two holiday apartments and associated alterations.
- 7 Evergreen Building.** To consider further the council's position regarding the Evergreen Building and the decide whether 'in principle' to accept the building by gift/transfer if it were to be formally offered. To discuss 'in principle' management arrangements/leasing for the Evergreen

Building and to appoint Cllr Johnstone and Birtles to lead discussions negotiations with the trustees/other parties and to report back to the Council.

- 8 Finance.** To approve and ratify receipts and payments (up to the end of last month) to include approval in principle of Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of the month (to be tabled).
- 9 Internal Auditor.** To receive the interim report of the Internal Auditor and comment respond as necessary.
- 10 Portfolios.** To receive reports if available:
1. Town Council Administration. Response of the Leader and CEO of Eden District Council. Call for Budget Items
 2. Community Planning.
 3. Community.
 4. Highways.
 5. Open Spaces. Xmas Lights.
 6. Property.
 7. Tourism & Events.
- 11 Exclusion of the Press and Public.** To resolve to exclude the press and public by a resolution of the council on the grounds that publicity would prejudice the public interest by reason of the confidential nature of the business in respect of the following agenda item.

PART TWO

- 12 Staffing Matters.**
- 13 Date of Next Meeting** 14 January 2019

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