

## 4 February 2020, Ordinary Meeting of the Town Council.

Mr Christian Barnes MA (Clerk)  
Wednesday, 29 January 2020

### **Public Participation**

Allocation of five minutes for members of the public to raise issues, questions or comments.

### **District and County Councillors Participation**

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

### **Participation of the Police**

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

## **AGENDA**

- 1 Apologies & Welcomes.**
- 2 Declarations of Pecuniary Interest.** To receive any Declarations of Pecuniary Interest.
- 3 Minutes.** To approve the minutes of the meeting held on the 14<sup>th</sup> January 2019 as a true record (attached)
- 4 Co-option** To co-opt Rachael Girvan to the Town Council for the remaining term of office:
  1. Declaration of Acceptance of Office
  2. Completion of Register of Disclosable Pecuniary Interests (within 28 days of Acceptance of Office)
- 5 Planning** 19/0913  
LAND OFF CROGLAM PARK  
ROWGATE KIRKBY STEPHEN  
Residential development for 25 no. dwellings.
- 6 Planning** 19/0894 & 19/0895  
THE BLACK BULL  
MARKET STREET KIRKBY STEPHEN  
CA17 4QW  
Listed building consent for change of use of existing rear courtyard area into new external drinking area.
- 7 Planning** 20/0020 & 20/0012, THE BLACK BULL  
MARKET STREET KIRKBY STEPHEN

CA17 4QW

Listed Building Consent for 3 no. fascia signs, 1 no. illuminated hanging sign, 2 no. amenity boards and 2 no. illuminated menu cases.

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| <b>8</b>  | <b>Devolution of Services</b>               | To receive an update preparatory to a meeting with Neil Buck, Eden District Council regarding the devolution of Stoneshot Toilets and Car Park.   |
| <b>9</b>  | <b>Evergreen Building</b>                   | To receive an update from the Chairman following an inspection of the building.   |
| <b>10</b> | <b>Finance</b>                              | To approve and ratify receipts and payments (up to the end of last month) to include approval in principle of Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of the month (to be tabled).   |
| <b>11</b> | <b>Notice of Annual review of documents</b> | To note intention to review and re-adopt standard documents at the March meeting as follows: Standing Orders, Financial Regulations, Asset Register, Risk Register.   |
| <b>12</b> | <b>Portfolios</b>                           | To receive reports if available:<br><ol style="list-style-type: none"><li>1. Town Council Administration.</li><li>2. Community Planning.</li><li>3. Community.</li><li>4. Highways.</li><li>5. Open Spaces.</li><li>6. Property.</li><li>7. Tourism &amp; Events.</li></ol> |
| <b>13</b> | <b>Date of Next Meeting</b>                 | 3 March 2020  |