

3<sup>rd</sup> March 2020, Ordinary Meeting of the Town Council.

Mr Christian Barnes MA (Clerk)  
Wednesday, 26<sup>th</sup> February 2020

**Public Participation**

Allocation of five minutes for members of the public to raise issues, questions or comments.

**District and County Councillors Participation**

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

**Participation of the Police**

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

**AGENDA**

- 1 Apologies & Welcomes.**
- 2 Declarations of Pecuniary Interest.** To receive any Declarations of Pecuniary Interest.
- 3 Minutes.** To approve the minutes of the meeting held on the 4<sup>th</sup> February 2020 as a true record (attached)
- 4 Planning.** 20/0119, 35 MARKET SQUARE, KIRKBY STEPHEN, CA17 4QT  
Description: Remove Acacia tree from courtyard at rear of property as it has become too big, is too close to house and wall and causing ground heave; Kirkby Stephen Conservation Area.
- 5 Evergreen Building** To resolve to accept the transfer of the Evergreen Building as offered by the trustees and to progress with the legal agreement required to take ownership of the property. To authorise Cllrs Johnstone, Birtles and the Clerk to enter into agreements as necessary.
- 6 Devolution of Services (Stoneshot)** To receive an update on the Devolution of Stoneshot Toilets/Carpark and if thought appropriate to authorise Cllrs Johnstone, Birtles and the Clerk to enter into agreements as necessary subject to Eden District Council's observance of the Town Council's terms regarding betterment and charged admission. To note that TUPE legislation has no direct financial implications for the council in this transfer as the current cleaner does not wish to continue in service.

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| <b>7</b>  | <b>Devolution of Services (Tourist Information Centre)</b> | To receive an update on the Devolution of the Tourist Information Centre and if thought appropriate to authorise Cllrs Johnstone, Birtles and the Clerk to enter into agreements as necessary subject to Eden District Council's observance of the council's intention to directly transfer the building on receipt to the Upper Eden Community Interest Company. |
| <b>8</b>  | <b>Lady Anne's Way</b>                                     | To receive an update on the commission of the sculpture 'Lady Anne's Way' by Diane Lawrenson. To note the proposed date of unveiling as the 2 <sup>nd</sup> May 2020.   |
| <b>9</b>  | <b>Clerk's report</b>                                      | To receive a brief verbal update from the Clerk regarding Local Banking Issues, Westmorland Dales Partnership, Brittleton Bursary, Transparency Code Training, Litter matters and attendance at the recent MP's surgery.  |
| <b>10</b> | <b>Eden District Council Summit</b>                        | Towards a Zero Carbon Eden – Key Partners Summit. 18 March 2020.<br>To agree Town Council attendance.   |
| <b>11</b> | <b>Finance</b>   | To approve and ratify receipts and payments (up to the end of last month) to include approval in principle of Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of the month (to be tabled).   |
| <b>12</b> | <b>Portfolios</b>  | To receive councillors reports if available: <ol style="list-style-type: none"> <li>1. Town Council Administration.</li> <li>2. Community Planning.</li> <li>3. Community.</li> <li>4. Highways.</li> <li>5. Open Spaces.</li> <li>6. Property.</li> <li>7. Tourism &amp; Events.</li> </ol>  |
| <b>13</b> | <b>Date of Next Meeting</b>                                | 14 April 2020   |