

04 August 2020, Annual Meeting of the Jubilee Park Charity Trustees

Reg. Charity No.504940.

Kirkby Stephen Town Council (Sole Trustee), Local Links, Vicarage Lane, Kirkby Stephen, Cumbria,
CA17 4QX Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkbystephen.com

Starting after an Ordinary Meeting of the Council Starting at 6.45 pm at the King's Arms Function
Room (re-located from the Masonic Hall, North Road - owing to incomplete building works)

Attending: Cllrs. J Johnstone, P Richardson, A Birtles, M Walker, G Wren, C Lynch & Lancaster (EDC/KSTC) and 2 members of the Public.

JPC20/001 **Apologies:** Cllrs, D Thornton & R Girvan.

JPC20/002 **Minutes,** the minutes of the meeting held on the 4 June 2019 and previously signed by the Chairman (9 July 2019) were noted.

JPC20/003 **Annual Financial Statement and Annual Return to the Charities Commission.** The Financial Statement was approved. The Trust had an opening balance of £3,655.28, had income of £800.00 and expenditure of £537.00 with a closing balance of £3,918 in the year 2019 2020. The Clerk was authorised to make the annual return to the Charities Commission on this basis.

JPC20/004 **Banking.** The Clerk advised that the Cumberland Building Society had changed its Policy and was no longer accepting account applications from charities. Therefore, banking remained with HSBC with an updated and current mandate.

JPC20/005 **Tree Inspection.** Correspondence had been received from a member of the public which was critical of and named the council's arboreal contractor and called for a management plan for Jubilee Park's Trees. It was noted that the purpose of the current inspections and advisories was to identify hazards for which the trust/council could have a significant public liability relating to trees and were not intended to form a comprehensive management plan for the park. It was AGREED to receive a tree inspection report from council's contractor on identified tree risks in Jubilee Park in an ordinary meeting of the council when available and to fund any works required from trust funds. It was known that there was a dead ash tree adjacent to the railings along the road between Jubilee Park and Toaves Allotments that had been missed owing to the timing of last year's inspection in February when the absence of foliage had meant its condition had not been apparent. The correspondent also suggested that the establishment of a friends of Jubilee Park would be a good idea and this was noted as a positive idea. The Clerk had been contacted by the Trees & Woodlands Officer, Yorkshire Dales National Park following a complaint from a member of the public regarding the management of trees at Jubilee Park. The clerk would

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be meeting with her on the 17 August at 12:00 to discuss these matters raised and to explore the potential of working more closely with the National Park and whether this might feed into a funding bid built around a proposition of use, adventure play, for the future of the park as proposed by Kirkby Stephen Community Arts.

JPC20/006 **The Westmorland Dales Partnership** had offered a date to reorganise the cancelled meeting on the 18th March of 19 August at 10:00. Cllr Wren confirmed her availability and the clerk would contact the other party to confirm. The meeting would look both at Jubilee Park, Stenkrith and the linkage between them and would explore the potential for funding bids relating to the regeneration of the park(s).

JPC20/007 **Insurance**, the trust had benefitted from a significant free extension to the term of the existing insurance arrangements for Jubilee Park offered by the council's insurers on the basis of diminished risk/covid lockdown. The clerk was authorised to renew the insurance using the trust account when the account next fell due.

JPC20/008 **AOB**, there was no other business.

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Chairman

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Date

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