

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkbystephen.com

6th October 2020, Ordinary Meeting of the Town Council

Time: Oct 6th, 2020 06.45 PM

Online via 'Zoom' Meeting

<https://us02web.zoom.us/j/82951751920?pwd=NkRobWpWLOt3UjJoTTFjWmwxT01JUT09>

Meeting ID: 829 5175 1920

Passcode: 521976

Find your local number: <https://us02web.zoom.us/u/kbosTXpTHB>

The business to be transacted is:

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

- 1 Apologies & Welcomes.**
- 2 Declarations of Pecuniary Interest.** To receive any Declarations of Pecuniary Interest.
- 3 Minutes.** To authorise the Chairman to sign the draft minutes of the meetings held on the 8th September and the 15th September 2020 as a true record (attached).
- 4 Planning** 20/0593 Site address: SANDWATH FARM, KIRKBY STEPHEN CA17 4HE
Description: Proposed roof over existing open silage clamp area.
- 5 Planning** 20/0618 Site address: THE OLD COACH HOUSE, FARADAY ROAD KIRKBY STEPHEN, CA17 4QL
Description: Removal of rear conservatory and erection of sun room.
- 6 Planning** 20/0639 Site address: 25 MARKET SQUARE, KIRKBY STEPHEN CA17 4QT
Description: Listed Building Consent for interior re-modelling of ground floor treatment rooms, reception and waiting area and lower ground floor staff areas.

Mr Christian Barnes MA (Clerk)
Wednesday, 30 September 2020

- 7 Planning** 20/0665 Site address: LAND ADJACENT TO WEST VIEW, FLETCHER HILL KIRKBY STEPHEN, CA17 4QQ
Description: Proposed residential development of 3 dwellings.
- 8 Young People's Charity** To receive an update regarding the setting up of a charity in connection with the Evergreen Building.
- 9 Finance** To approve and ratify receipts and payments (up to the end of the last month) to include forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of the month (To be forwarded after the month end).
- 10 Finance** To receive the second quarter budget monitor (to be forwarded after the month end) and to note the likely financial position of the council at the year end.
- 11 Cumbria Community Foundation Covid-19 Response Fund Grant** Final report deadline 31 October 2020. To note unexpended grant of £379.89. To authorise the clerk to reimburse the Community Foundation unspent funds.
- 12 Pennine Park** To provide sandbags to help manage the risk of seasonal flooding for adjacent residents.
- 13 Portfolios** To receive councillors reports if available:
 1. Town Council Administration. (Proposal to reorganise meetings and appoint a minute taker).
 2. Community Planning.
 3. Community.
 4. Highways.
 5. Open Spaces. (Damage to Footway Light 23. Grey Stables, High Street, Kirkby Stephen).
 6. Property. (Plaque for Lady Anne's way).
 7. Tourism & Events. (Xmas Trees, Xmas Lights, Window Wanderland).
- 14 Exclusion of the Press and Public** To resolve to exclude the press and public by a resolution of the council on the grounds that publicity would prejudice the public interest by reason of the confidential nature of the business in respect of the following agenda item.

PART TWO

- 15 Marketplace**
- 16 Staffing Matters**

