

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkbystephen.com

10 November 2020, Ordinary Meeting of the Town Council

Time: Nov 10th, 2020 06.45 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/89189607651?pwd=c2piSERCRkV6NVFiTFRqeEVCZytFZz09>

Meeting ID: 891 8960 7651

Passcode: 500920

The business to be transacted is:

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

- 1 Apologies & Welcomes.**
- 2 Declarations of Pecuniary Interest.** To receive any Declarations of Pecuniary Interest.
- 3 Minutes.** To authorise the Chairman to sign the draft minutes of the meeting held on the 6 October 2020 as a true record (attached).
- 4 Planning.** 20/0765 Site address: LAND OFF CHRISTIAN HEAD KIRKBY STEPHEN. Description: Discharge of condition 13 (archaeological written scheme of investigation) attached to approval 17/0073.
- 5 Planning.** 20/0779: Site address: 7 WESTGARTH ROAD, KIRKBY STEPHEN, CA17 4TF. Description: Proposed ground floor extension.
- 6 Planning.** 20/0759 Site address: WELLFIELD FARM HOUSE, APPLEBY ROAD KIRKBY STEPHEN CA17 4PE, Description: General purpose agriculture and vehicle store.
- 7 Area Planning.** Update on Area Planning Activity. (attached)

Mr Christian Barnes MA (Clerk)
Wednesday, 4 November 2020

- 8 Finance.** To approve and ratify receipts and payments (up to the end of the last month) to include forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of the month (attached).
- 9 Finance.** Briefing on the likely year end position. Presentation for discussion of 2021 22 Budget options (Paper Attached).
- 10 Refresh of Covid Aware KS signage.** Review and Refresh Banners and temporary Covid Aware Signage for the Town Centre. (Designs to be tabled)
- 11 Clerk's update.**
1. Poetry Path
 2. Jubilee Park
 3. Pest Control
- 12 Community Rail partnership.** To consider and agree whether to give Council support to the bid of the Friends of Settle & Carlisle Line (FOSCL) to become a Community Rail Partnership enabling improved relations with the rail operator regarding timetables and service.
- 13 Young Persons Charity.** To consider and respond to correspondence received (attached)
- 14 Portfolios.** To receive councillors reports if available:
1. Town Council Administration. Clerk's proposals for discussion for sub committees re Planning, Finance and General Purposes and staffing.
 2. Community Planning.
 3. Community.
 4. Highways. Pavement Parking Consultation response <https://www.gov.uk/government/consultations/managing-pavement-parking>
 5. Open Spaces.
 6. Property
 7. Tourism & Events. (Updates re Xmas Trees, Xmas Lights, Window Wanderland).