

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkbystephen.com

08 December 2020, Ordinary Meeting of the Town Council

Time: Dec 08th, 2020 06.45 PM

Join Zoom Meeting

<https://us02web.zoom.us/j/81578016720?pwd=b0FHSjdFK1NMSkFkL1ZHZzR6UmllQT09>

Meeting ID: 815 7801 6720

Passcode: 325152

Find your local number: <https://us02web.zoom.us/j/81578016720>

The business to be transacted is:

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

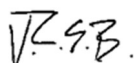
Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

- 1 Apologies & Welcomes.**
- 2 Declarations of Pecuniary Interest.** To receive any Declarations of Pecuniary Interest.
- 3 Minutes.** To authorise the Chairman to sign the draft minutes of the meeting held on the 10 November 2020 as a true record (attached).
- 4 Co-options.** To reappoint by co-option Conrad Lynch and Paul Richardson to the Town Council.
- 5 Changing Places.** To receive a presentation from Debbie North regarding improving/building disabled facilities in Kirkby Stephen (attachment).
- 6 Jubilee Park.** To respond/agree to a proposal from Maria Luczac regarding the development of a management plan for Jubilee Park and the development of a bid to the Westmorland Dales Love Your Landscape Partnership for further funding. (attachments).

Mr Christian Barnes MA (Clerk)
Wednesday, 2 December 2020

- 7 Planning (Re-consultation on amended plans).** 20/0211 Site address: LAND OFF NATEBY ROAD, KIRKBY STEPHEN. Description: Erection of 22 dwellings – Case officer Ian Irwin. Please note there has been a substantial change in the description to this application and amended plans and information have been received to reflect this change.
- 8 Planning.** 20/0895 Site Address: WELLFIELD FARM HOUSE, APPLEBY ROAD, KIRKBY STEPHEN, CA17 4PE
Description: Erection of agricultural shed for general purpose and vehicle store.
- 9 Planning.** 20/0878 Site address: LAND OFF CHRISTIAN HEAD, KIRKBY STEPHEN. Description: Discharge of conditions 5 (Parking of construction vehicles) and 6 (Details of highway fence/wall reduction) attached to approval 17/0073.
- 10 Planning.** 20/0875 Site address: 115 HIGH STREET, KIRKBY STEPHEN, CA17 4SH. Description: Proposed replacement garage.
- 11 Local Plan Review (SHENA).** To consider and if thought appropriate, to respond to the draft Strategic Housing and Economic Needs Assessment. Deadline 11 December 2020.
- 12 Community Transport.** To seek additional volunteers to participate in ACT's facilitated Audit of Community Transport (attached).
- 13 Finance.** To approve and ratify receipts and payments (up to the end of the last month) to include forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of the month (attached).
- 14 External Audit.** To receive the report of the External Auditor for the year 2019 2020 following Intermediate Audit (attached) & to note the publication (17/11/2020) of the 'Notice of Conclusion of Audit' (attached).
- 15 Portfolios.** To receive councillors reports if available:
1. Town Council Administration.
2. Community Planning.
3. Community.
4. Highways.
5. Open Spaces.
6. Property
7. Tourism & Events.
- 16 Date of Next Meeting** 19 January 2021.



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