

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX  
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## 2 March 2021, Ordinary Meeting of the Town Council

Time: Mar 2, 2021 06:45 PM London

Join Zoom Meeting

<https://us02web.zoom.us/j/87193864839?pwd=ZmFJWUd2V3Nqa09NRldDYnEvUHdHQQT09>

Meeting ID: 871 9386 4839

Passcode: 311295

The business to be transacted is:

### **Public Participation**

Allocation of five minutes for members of the public to raise issues, questions or comments.

### **District and County Councillors Participation**

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

### **Participation of the Police**

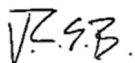
Allocation of five minutes for the Community Police team to raise issues, questions or comments.

## **AGENDA**

1. **Apologies & Welcomes.**
2. **Declarations of Pecuniary Interest.** To receive any Declarations of Pecuniary Interest.
3. **Minutes.** To authorise the Chairman to sign the draft minutes of the meeting held on the 2 February 2021 as a true record (attached).
4. **Winter Wanderland** To receive an update on preparations for Winter Wanderland.
5. **Jubilee Park** To receive an update on the submission to Westmorland Dales and to appoint a working group to take the project forward.
6. **Consultation on a Unitary Authority for Cumbria** To discuss the consultation launched by Government regarding the establishment of a Unitary Authority in the County of Cumbria. <https://consult.communities.gov.uk/governance-reform-and-democracy/cumbria/>

Mr Christian Barnes MA (Clerk)  
24 February 2021

7. **Edensyde** To receive an update regarding Tree Management works at Edensyde. Meeting with representatives of Rotary (13 February 2021). Issues raised; renewal of management plan, condition of gates, stiles and paths.
8. **Joan Johnstone** To discuss further plans to commemorate former Chairman Joan Johnstone.
9. **Review of Documents 2020 2021.** The council is asked to approve revisions to the following documents (to be presented during the meeting).
1. Risk Register (Note update of Insurance Policy references).
  2. Asset Register, to approve proxy revaluation. (To note addition of 'Lady Anne's Way' sculpture and revised schedule of benches).
10. **Finance.** To approve and ratify receipts and payments (up to the end of the last month) to include forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC and to receive and approve the bank reconciliation to the end of the month (To follow after the month end).
11. **Portfolios.** Discussion of Portfolio roles and structures & to receive councillors reports if available:
1. Town Council Administration.
  2. Community Planning.
  3. Community.
  4. Highways.
  5. Open Spaces. (*Faulty Street Light at Mill Gardens*)
  6. Property.
  7. Tourism & Events.
- 12 **Date of Next Meeting** 6 April 2021 /12 April 2021



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