

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkby-stephen.com

4 May 2021, Ordinary Meeting of the Town Council

This meeting will immediately follow the 'Annual Meeting' scheduled for after the 'Electors' Meeting' at 6:45pm

Join Zoom Meeting

<https://us02web.zoom.us/j/83946726857?pwd=ako3TEhWbWlwOUUp2cFB6eE9ra3cvdz09>

Meeting ID: 839 4672 6857

Passcode: 260872

The business to be transacted is:

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

- 1. Apologies & Welcomes**
- 2. Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
- 3. Minutes** To authorise the Chairman to sign the draft minutes of the meeting held on the 13 April 2021 as a true record (attached).
- 4. Co-option** To co-opt to the vacancy caused by the death in office of Joan Johnstone. (attached).
- 5. Planning** 21/0369 Site address: BRANT HOWE, NATEBY ROAD, KIRKBY STEPHEN, CA17 4JN. Description: Proposed rear two storey extension, front porch and alterations.
- 6. Planning** 21/0365 Site address: THE OLD FOUNTAIN, 35 MARKET STREET

Mr Christian Barnes MA (Clerk)
28 April 2021

KIRKBY STEPHEN, CA17 4QT. Description: Discharge of condition 3 (window details), attached to approval 20/0705.

- 7. Planning** 21/0337 Site address: ORCHARD HOUSE, MELLBECKS KIRKBY STEPHEN, CA17 4AB. Description: Two storey rear extension and alterations.
- 8. Appleby Horsefair** To receive an update on the fair planned to start on the 12 August 2021.
- 9. Kirkby Stephen Youth Centre** To receive a verbal update.
- 10. Jubilee Park** Outcome of application to Westmorland Dales and next steps.
- 11. Joan Johnstone** To receive an update on plans to commemorate the contribution of Joan Johnstone to Kirkby Stephen.
- 12. Finance**

 1. To approve and ratify receipts and payments (up to the end of the last month) to include forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC (to be tabled).
 2. To receive and approve the bank reconciliation to the end of the month (to be tabled).
- 13. Portfolios**

 1. Town Council Administration.
 2. Community Planning.
 3. Community.
 4. Highways.
 5. Open Spaces.
 6. Property.
 7. Tourism & Events.
- 14. Date of Next Meeting** To be confirmed

