

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkby-stephen.com
Starting at 6.45 at Upper Eden Rugby Club, Pennine Park, Westgarth Rd, Kirkby Stephen. CA17 4TF

6 July 2021, Ordinary Meeting of the Town Council

The business to be transacted is:

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

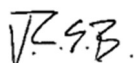
Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

- 1. Apologies & Welcomes**
- 2. Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
- 3. Minutes** To authorise the Chairman to sign the draft minutes of the three meetings held on the 4th May 2021 as a true record (attached).
Notes 10 June 2021. (attached).
- 4. Planning** 21/0521 Site address: LAND OFF APPLEBY ROAD, KIRKBY STEPHEN CA17 4PE. Description: Outline application for the erection of a dwelling, with all matters reserved.
- 5. Planning** 21/0513: Site address: 25 MARKET SQUARE, KIRKBY STEPHEN CA17 4QT. Description: Listed Building Consent for replacement of existing external entrance doors.
- 6. Planning** Eden District Council, Local Plan (Partial Review) Consultation, Closing date 9 August 2021.
- 7. Street Naming Consultation** Consultation on Street Naming proposals, Maytree Construction Academy Close (Preferred) or Pitch Place
- 8. Appleby Fair** To receive an update (correspondence forwarded from Eden District Council)



Mr Christian Barnes MA (Clerk)
30 May 2021

9. **Devolution of Services** To receive an update regarding Devolution of Services/Upper Eden Visitor Information Centre.
10. **Kirkby Stephen Post Office Services.** To receive an update on Post Office Services in the Town.
11. **Westmorland Dales Interpretation.** To give an 'in principle' response to proposals for interpretive signage relating to the Westmorland Dales / Lady Anne's Way.
12. **Grants & Subscriptions**
1. Approval of donation towards the cost of footbridge bridge restoration, Kirkby Stephen East.
 2. Request for a donation towards a programme of restoration of Eden's Viaducts, Northern Viaduct Trust.
13. **CCTV.** Approval in principle of a contribution of £800 towards the provision of CCTV cameras in Kirkby Stephen and to note prospective offer of assistance with decommissioning costs of obsolete cabled network from the Leader Eden District Council
14. **Area Planning Cumbria County Council** To discuss on going Town Council input to the Area Planning Process.
15. **Finance**
1. To approve and ratify receipts and payments (up to the end of the last month) to include forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC (to be tabled).
 2. To receive and approve the bank reconciliation to the end of April 2021 – restated (attached)
 3. To receive and approve the bank reconciliation to the end of May 2021 (attached)
16. **Finance** To receive and approve the 1st Quarter Budget monitor (to be tabled).
17. **Portfolios**
1. Town Council Administration.
 2. Community Planning.
 3. Community. (Kirkby Stephen Youth Centre)
 4. Highways.
 5. Open Spaces. (Jubilee Park Update)
 6. Property.
 7. Tourism & Events. Approval of 3-day Forest School Project in Jubilee Park 20/21/22 July (Kirkby Stephen Community Arts with Stomping Ground; The Queen's Platinum Jubilee Beacons – 2nd June 2022.
18. **Date of Next Meeting** 7 September 2021.

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