

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkby-stephen.com
Starting at 6.45 at Upper Eden Rugby Club, Pennine Park, Westgarth Rd, Kirkby Stephen. CA17 4TF

2 November 2021, Ordinary Meeting of the Town Council

The business to be transacted is:

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

1. **Apologies & Welcomes**
2. **Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
3. **Minutes** To authorise the Chairman to sign the draft minutes of the meeting held on the 14th September 2021 as a true record (attached).
4. **Refugee Community Sponsorship Scheme** To receive a brief presentation from a potential volunteer co-ordinator. To consider and respond regarding support for refugee resettlement.
(RESET are the support organisation that helps any UK community start the process of "Community Sponsorship" for a refugee family. Details on this link: <https://resetuk.org/>)
5. **Planning** 21/0888: SANDWATH FARM, KIRKBY STEPHEN, CA17 4HE
Description: Proposed change of use of redundant steel portal kennel building to create a farm shop/cafe with external seating and play area.
6. **Devolution of Services**
 1. To consider and respond to the draft transfer agreement in connection with the Upper Eden Visitor Centre.
 2. To consider and respond to the offer of transfer of the Stoneshot Toilet Block and Carpark (restrictive clause withdrawn).
 3. Subject to 'in principle' agreement to proceed in respect of 1 & 2 above. To authorise the Clerk to correspond with

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the District Council to make preparatory arrangements for the completion of the agreements. Subject to full council approval.

- 7. Finance** To approve and ratify receipts and payments (up to the end of September) to include forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC. (attached)
- 8. Finance** To receive and approve the 2nd Quarter Budget monitor (attached).
- 9. Finance** Review of Bank Mandates. (Including the Jubilee Park Trust). To consider the adequacy of the number of bank signatories and appoint new as necessary.
- 10. Portfolios**

 1. Town Council Administration. (To consider adding a standing item to the agenda dealing with report on matters from the previous minutes, Update on Evergreen Building & Kirkby Stephen Youth Centre.)
 2. Community Planning.
 3. Community.
 4. Highways. (A66 Consultation at Kirkby Stephen Social Club)
 5. Open Spaces.
 6. Property.
 7. Tourism & Events. (Christmas preparations update)
- 11. Dates for your Diary**

 1. 6 December 2021, Ordinary Meeting.
 2. 11 November 2021, Remembrance Day Service, Wreath Laying at the War Memorial.

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