

**Kirkby Stephen Town Council
Action Log (Meetings)**

Meeting Date	Number	Minute	Action	Owner	Completed/Outstanding
14/12/2021	1	pp	Circulate Resident's Correspondence re Sewerage concerns	Christian Barnes	05/01/2022
14/12/2021	2	pp	Report Build up of Leaves at Stoneshot/Melbeck to Highways	Christian Barnes	02/01/2022
14/12/2021	3	Police	Update re Schools Drugs Initiative	Police	Outstanding
14/12/2021	4	21/081	Contact Jonathan Davies Re SID's used at Clifton	Sandy Lancaster	Outstanding
14/12/2021	5	21/081	Identify Lamposts on South Road that can be used to display SID's	Christian Barnes	03/01/2022
14/12/2021	6	21/081	Report to TC re Town Council's input to South Road Safety following public participation 14 December 2021	Christian Barnes	Outstanding
14/12/2021	7	21/082, 21/083, 21/084, 21/086.	Upload Council's Planning Responses 14th December 2021	Christian Barnes	02/01/2022
14/12/2021	8	21/087	Prepare Draft Budget and calculate Precept Requirement for Approval	Christian Barnes	Outstanding
14/12/2021	9	21/088	Email to Eden District Council re Shadow Authority 21/088	Christian Barnes	04/01/2022
14/12/2021	10	21/088	Feedback from EDC 'Task and Finish' group on Devolution of Services	Sandy Lancaster	Outstanding
14/12/2021	11	21/088	Email to Eden District Council re Survey on Visitor Information Centre support with costs?	Christian Barnes	04/01/2021
14/12/2021	12	21/089	Join Community Rail Partnership	Mike Walker	15/12/2022
14/12/2021	13	21/090.1	Prepare Funding Applications re Phase 1 Evergreen Building COP26 Community Fund and Community Foundation	Christian Barnes	Outstanding
14/12/2021	14	21/090.1	Finalise Standard Response	Paul Richardson	Outstanding
14/12/2021	15	21/090.7	Committee Nominee Walkers are Welcome (John Murray) Notify	Christian Barnes	14/12/2021
14/12/2021	16	21/090.7	Draft Grants Policy for adoption	Conrad Lynch/Christian Barnes	Outstanding
14/12/2021	17	JPC21/003	Renew Mandate HSBC (Jubilee)	Christian Barnes	03/01/2022
14/12/2021	18	JPC21/004	Make annual return for Jubilee Park to Charity Commission	Christian Barnes	03/01/2021
14/12/2021	19	JPC21/005	Renew/Review Insurance Cover for Jubilee Park by 31 May 2023	Christian Barnes	Outstanding