

Jubilee Park Charity (Reg. No. 504940) Sole Trustee, Kirkby Stephen Town Council,
Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkbystephen.com.
Starting immediately after an ordinary meeting of the council at the Upper Eden Rugby Club.

14th December 2021, Annual Meeting of the Jubilee Park Charity

MINUTES

Attending: Cllrs. P Richardson (Chairman), S Lancaster (EDC), M Walker, D Thornton, C Lynch, P Dew (CCC/EDC/KSTC), C Barnes (Clerk),

Three members of the public were present.

JPC21/001 **Apologies**

- A Birtles (Vice Chairman), Self Isolating
- G Wren, Self Isolating
- John Murray, Prior Engagement

JPC21/002 **Minutes.**

To note the Minutes of the 4th August 2020 as a true record.

JPC21/003 **Mandate.**

To confirm the review of the mandate in line with the Council's other mandates. As follows:

- Cllr C Lynch
- Cllr M Walker
- Cllr P Richardson
- Cllr A Birtles
- C Barnes (Clerk)

JPC21/004 **Annual Financial Statement and Annual Return to the Charities Commission. 2021 2021.**

The Financial Statement was approved. The Trust had an opening balance of £3,918.08, had income of £1,500.00 and expenditure of £903.16 with a closing balance of £4514.92 in the year 2020 2021.

The Clerk was authorised to make the annual return to the Charities Commission on this basis.

JPC21/005 **Insurance.**

The Renewal of Insurance including Public Liability Insurance in the current year noting a free period of cover during the coronavirus lockdown was AUTHORISED.

JPC21/006 **Management Plan.**

The adoption of a Management Plan for Jubilee Park PRODUCED by Maria Luczak and funded by the Westmorland Dales Love your Landscape's Fund was noted and APPROVED

JPC21/007 **Decision Making.**

It was RESOLVED to authorise the council to make decisions regarding the management of the park and the implementation of the Management Plan in its Ordinary Meetings.

JPC21/008 **AOB.**

(None)