

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkby-stephen.com
Starting at 6.45 at Upper Eden Rugby Club, Pennine Park, Westgarth Rd, Kirkby Stephen. CA17 4TF

05 April 2022, Ordinary Meeting of the Town Council

The business to be transacted is:

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

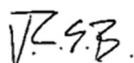
Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

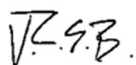
AGENDA

- 1 **Apologies & Welcomes**
- 2 **Declarations of Pecuniary Interest** To receive any Declarations of Pecuniary Interest.
- 3 **Minutes** To authorise the Chairman to sign the draft minutes of the meeting held on the 8 March 2022 and the 28 March 2022 as a true record. (attached)
- 4 **Planning** 22/0203. Site address: HORSESHOE LAUNDRETTE, FARADAY ROAD KIRKBY STEPHEN, CA17 4QL. Proposed change of use of disused building to create a two bedroomed market led dwelling.
- 5 **Planning** 22/0159. Site address: 24 WESTGARTH ROAD, KIRKBY STEPHEN, CA17 4TF. Description: New driveway and pavement crossing for disabled persons.
- 6 **Eden Traffic Regulation Order Review** To consider and respond to informal review: North Road, Crescent, Victoria Square. (attached)
- 7 **Code of Conduct** To adopt the new Code of Conduct and Guidance circulated by the Monitoring Officer Eden District Council. (attached)
- 8 **Devolution of Assets** Update regarding transfer of the Visitor Information Centre. (Properties)
To appoint a subcommittee to review: Lease to Upper Eden CIC, Commission of EPC, Works Programme, Liaison with Westmorland Dales re new signage and relocation of notice board.



Mr Christian Barnes MA (Clerk)
30 March 2022

- 9 **Finance** To approve forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC.
- 10 **Portfolios**
1. Town Council Administration. (Rural Market Towns Group, Brittleton Bursary.)
 2. Property. (Update from Cllr Murray, attached.)
 3. Open Spaces. (Update Jubilee Park, Jubilee Park Arts Events, Working group postponement. Approval of £500 legal costs to progress first time registration of Jubilee Park. Market Charter plaque replacement, footpath concerns update, approval for up to £1k gate and fencing works in Edensyde.
 4. Community Planning.
 5. Community.
 6. Highways. (Transport Audit update. BSOG and first sessions).
 7. Tourism & Events. (Easter Rally Update, Platinum Jubilee events and grant award.)
- 11 **Scheduled Meetings in 2022 2023** May 10 2022 (2 Ordinary Meetings, Elector's Meeting, Annual Meeting) | 2 June 2022 Ordinary Meeting | 5 July 2022 Ordinary Meeting | 6 September 2022 Ordinary Meeting | 4 October 2022 Ordinary Meeting | 1 November 2022 Ordinary Meeting | 6 December 2022 Ordinary Meeting | 10 January 2023 Ordinary Meeting | 7 February 2023 Ordinary Meeting | 7 March 2023 Ordinary Meeting | 11 April 2023 Ordinary Meeting.
- 12 **Next Meetings** 10 May 2022
- 13 **Exclusion of the Press and Public** To resolve to exclude the press and public by a resolution of the council on the grounds that publicity would prejudice the public interest by reason of the confidential nature of the business in respect of the following agenda item.
- PART TWO**
- 14 **Staffing matters** Pay awards.



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30 March 2022