

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX  
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Starting at 6.45 at **Local Links**.

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## 07 June 2022, Ordinary Meeting of the Town Council

The business to be transacted is:

### **Public Participation**

Allocation of five minutes for members of the public to raise issues, questions or comments.

### **District and County Councillors Participation**

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

### **Participation of the Police**

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

## **AGENDA**

- 1 **Apologies & Welcomes.**
- 2 **Declarations of Pecuniary Interest.** To receive any Declarations of Pecuniary Interest.
- 3 **Minutes.** To authorise the Chairman to sign the draft minutes of the four meetings held on 10<sup>th</sup> May 2022. (attached)
- 4 **Planning.** 22/0348 Site address: 22 MARKET SQUARE, KIRKBY STEPHEN, CA17 4QT. Description: Proposed conversion of office and shop to 4no residential apartments and associated change of use.
- 5 **Council Plan Area Planning.** To consider and respond to Council / Area Plan Draft Priorities document. (attached)
- 6 **Pub Watch.** To approve a small grant to contribute to the support of insurance costs for the support of a Pub Watch Scheme in Kirkby Stephen. £158.00. Details forwarded to councillors 31 May 2022.
- 7 **YDNPA Membership ballot.** To vote for a representative member on the YDNPA. The candidates are:
  1. Olivia (Libby) Bateman.
  2. Jocelyn Elizabeth Manners-Armstrong.
- 8 **Brittleton Bursary request.** To approve a contribution to costs for a KSGS pupil to train with the Newcastle Falcons having recently been selected for the Under 17 Squad. Details forwarded to Councillors 31 May 2022.

Mr Christian Barnes MA (Clerk)  
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- 9 **Finance.** To approve and ratify receipts and payments (up to the end of April & May 2022) to include forward approval in principle of regular/budgeted payments, Salaries, PAYE & NIC. (attached)
- 10 **Portfolios.**
1. Town Council Administration. (Councillors Declarations of Pecuniary Interest, Warcop Army Liaison Meeting, Diary for Banners)
  2. Property. (Market Square Paving Survey and Repairs, Hills Bottom Registration Update, Stenkrith Update, rental (£550) demanded.)
  3. Open Spaces. (Jubilee Park update)
  4. Community Planning.
  5. Community.
  6. Highways. (Transport Audit update and to approve costs £620 for timetable printing)
  7. Tourism & Events.
- 12 **Next Meeting.** 5 July 2022
- 13 **Exclusion of the Press and Public.** To resolve to exclude the press and public by a resolution of the council on the grounds that publicity would prejudice the public interest by reason of the confidential nature of the business in respect of the following agenda item.

**PART TWO**

- 14 **Staffing matters.** Staff and Pay Review.

Mr Christian Barnes MA (Clerk)  
1 June 2022