

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkby-stephen.com
Starting at 6.45 at **Local Links, Vicarage Lane, Kirkby Stephen, CA17 4QX**

04 October 2022, Ordinary Meeting of the Town Council

The business to be transacted is:

One minute of silence will observed to mark the passing of HM The Queen.

Public Participation

Allocation of five minutes each for members of the public to raise issues, questions or Comments (maximum 15 minutes).

District and County Councillors Participation

Allocation of five minutes for Shadow, District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

AGENDA

- 1 **Apologies & Welcomes.**
- 2 **DPI's.** To receive any declarations of pecuniary interest.
- 3 **Minutes.** To authorise the Chairman to sign the draft minutes of the Ordinary Meeting held on 6 September as a true record. (attached)
- 4 **Planning (EDC).** 22/0645, 22A - 2B MARKET SQUARE, KIRKBY STEPHEN, CA17 4QT.
Description: Discharge of conditions 3 (surface water drainage system), 4 (materials storage), 5 (sample materials) and 6 (hard and soft landscaping), attached to approval 19/0598.
- 5 **Planning (EDC)** 22/0652 – 39 Westgarth Road, Kirkby Stephen - Single storey porch extension to front elevation for disabled persons.
- 6 **Local Government Reorganisation.** To discuss and agree the development of Draft Memorandums of Understanding between Eden District Council and Cumbria County Council regarding the transfer of assets, service level agreements and funding (attached).
- 7 **Finance.** To receive and approve schedules of receipts and payments up to the end of September 2022 to include forward approval 'in principle' of regular/budgeted payments, Salaries, PAYE & NIC (to be tabled).

Mr Christian Barnes MA (Clerk)
28 September 2022

- 8 **Finance.** To receive the 2nd Quarter Budget Monitor (to be tabled).
- 9 **Finance.** To receive the 2nd Quarter Kirkby Stephen Youth Centre & Evergreen Community Trust Statement of Funds (to be tabled).
- 10 **Portfolios.**
1. Town Council Administration. (LGR & Local Council budget planning. Internal Auditor appointment update. Printer Purchase update. Inspire Eden update (Jubilee and Evergreen Community Trust).
 2. Property. (Planning advice re Visitor Information Centre and Local Links Notice boards.) Plaques and maps.
 3. Open Spaces. Jubilee Layby updates. Jubilee Boon day. Mowing update.
 4. Community Planning.
 5. Community.
 6. Highways. Update re speed survey on South Road. Trees at the entrance to Fletcher Hill Park.
 7. Tourism & Events. Update regarding liaison with Church re Remembrance Day service & Xmas Lights.
- 11 **Meetings.**
- 12 October 2022 Parish Forum YDNPA (AB attending)
17 October CAL Q&A
1 November 2022, Kirkby Stephen Town Council

