

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX  
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Starting at 6.45 at **Local Links, Vicarage Lane, Kirkby Stephen, CA17 4QX**

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## 01 November 2022, Ordinary Meeting of the Town Council

The business to be transacted is:

### **Public Participation**

Allocation of five minutes each for members of the public to raise issues, questions or Comments (maximum 15 minutes).

### **District and County Councillors Participation**

Allocation of five minutes for Shadow, District and County Councillors to raise issues, questions or comments.

### **Participation of the Police**

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

## **AGENDA**

- 1 **Apologies & Welcomes.**
- 2 **DPI's.** To receive any declarations of pecuniary interest.
- 3 **Minutes.** To authorise the Chairman to sign the draft minutes of the Ordinary Meeting held on 4 October 2022 as a true record. (attached)
- 4 **Planning (EDC).** 22/0750. BARCLAYS BANK PLC BANK HOUSE, 33 MARKET STREET KIRKBY STEPHEN, CA17 4QN. Description: Listed Building Consent for the retention of re-painted external walls and woodwork.
- 5 **Planning (EDC)** 22/0723. 47 THE CRESCENT, KIRKBY STEPHEN, CUMBRIA, CA17 4AH. Description: Proposed two storey side extension and detached garage.
- 6 **Internal Auditor** To appoint John Andrew Accountants as Internal Auditor at a cost of £200 pa.  
To authorise the clerk to write/exchange letters of appointment on the council's behalf.  
To write to the previous internal auditor advising the change.
- 7 **Syrian Refugee Resettlement** To note the expected arrival in Kirkby Stephen of a refugee family resettled from Syria on the 16<sup>th</sup> November.  
To authorise the use (without charge) of Local Links as a base for language tuition.

Mr Christian Barnes MA (Clerk)  
26 October 2022

To authorise the Chairman to write a letter of welcome on behalf of the Town Council.

- 8 **Eden District Cabinet Meeting** Debriefing on Town Councillors meeting with Eden District Council Cabinet on the 18<sup>th</sup> October.  
1. Upper Eden Visitor Centre.  
2. Inspire Eden (Kirkby Stephen Youth Centre/Evergreen Building. Jubilee Park entrance enhancement)  
3. Town Council & Eden District Council's approaches to LGR.  
4. Appleby fair 2023.
- 9 **Local Government Reorganisation** Update on the Town Council's approach to Local Government Reorganisation. (revised MOU attached).
- 10 **Kirkby Stephen Youth Centre** An update on progress with the Evergreen Building and Kirkby Stephen Youth Centre.
- 11 **Kirkby Stephen Civic Hall** To discuss the Chairman's proposal for a Civic Hall in Kirkby Stephen.
- 12 **Transport Audit** To agree to promote Liftshare (recommended by Cumbria Community Transport) in the next combined timetable and on the KS Community website and Facebook page.
- 13 **Portfolios.**
1. Town Council Administration. Financial Reports & Budget Briefing to be carried over.
  2. Property. Market Place (repairs update). Market Place (trader's concerns). Fire Safety Inspection UEVIC. UEVIC Lease.
  3. Open Spaces. Jubilee Park Boon Day (Blue Bells). Approval of Arborist Appointment at £1,500, Survey works at £450. Trees at Fletcher Hill Park Entrance.
  4. Community Planning.
  5. Community. Update on the cessation of Eden Hearing Services Clinic at Local Links.
  6. Highways.
  7. Tourism and Events Remembrance Sunday, Xmas lights switch on. Xmas Windows (QR codes). Coronation 6 May 2022.
- 14 **Meetings/Diary** 6 December 2022, Kirkby Stephen Town Council.  
4 November 2022, Yorkshire Dales National Park Management Plan Annual Forum.  
11 & 13 November 2022, Remembrance Day Activities (Churches Together).  
19 November 2022, Xmas Lights switch on.