

## 10<sup>th</sup> January 2023, Kirkby Stephen Town Council

### Ordinary Meeting

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX  
Tel. 017683 74854 | clerk@kirkby-stephen.com | [www.kirkbystephen.com](http://www.kirkbystephen.com)  
starting at 6.45 pm at Local Links.

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**Attending.** Cllrs. P Richardson (Chairman), D Thornton. S Lancaster (EDC), A. Birtles, J Murray (W &F), G Wren & C Barnes (Clerk).

Two members of the public were present.

22/148 **Public Participation.**

None.

22/149 **District and County Councillors Participation.**

**Cllr Murray W&F, KSTC.**

Recent focus had been on the consideration and approval of the W & F Council Plan. Staffing issues had been substantially resolved with 97% of staffing roles appointed and staff TUPE'd over to W&F. The appointment of some Assistant Director roles required resolution and problems had been encountered splitting small teams which would likely require resolving with recruitment for both W&F and Cumberland Councils. The authority had a £19 million funding gap. It was anticipated that Govt. arrangements for the funding of the costs of adult social care would create significant pressure on the authority's budget and Govt. had raised the cap on the Council Tax by 4.99%.

**Cllr Dew W&F. CCC, EDC, KSTC.**

Cllr Dew was absent due to attending/chairing the finance scrutiny meeting at Eden District Council but had submitted a written report which was circulated to councillors and read. The report is appended. Items corresponding to the agenda would be fed into the meeting.

App.1

22/150 **Participation of the Police**

None.

22/151 **Apologies & Welcomes**

Two members of the public were welcomed to the meeting. Apologies were received and accepted as follows:

1. Cllr Lynch (Working away),
2. Cllr Walker (unwell),
3. Cllr Dew (Attending/Chairing Finance Scrutiny Meeting at Eden District Council).

22/152 **Declarations & Dispensations**

There were no declarations, Councillors were reminded that a group dispensation to had been granted for the life of the council that allowed them to set a precept.

22/153 **Exclusion of Press & Public**

It was agreed that there was no requirement for exclusion of the press and public arising from the agenda.

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Chairman's Initials

22/154 **Minutes.**

1. The Chairman was authorised to sign the draft minutes of the Ordinary Meeting held on 6th December 2022 as a true record.
2. The Chairman was authorised to sign the draft minutes of the AGM of Jubilee Park Charity AGM held on 6th December 2022 as a true record.

22/155 **Planning.**

22/0893 | 28 MARKET STREET, KIRKBY STEPHEN, CA17 4QW. Listed Building Consent for the insertion of stud wall to divide the rear store room to form kitchen and store room.

There were no objections.

22/156 **Planning.**

22/0918 | LAND OFF CROGLAM PARK, ROWGATE KIRKBY STEPHEN CA17 4SF Discharge of conditions 4 (vehicular access) and 5 (hard and soft landscaping), attached to approval 21/0956

There were no objections.

22/157 **Planning.**

22/0844 | CARAVAN PARK STATION ROAD Pennine View - (i) Fell 12 no. Ash (ii) Pollard 3 no. Ash to single (monolith) stem form (iii) undertake replacement planting with 15 no. native species trees.

There were no objections.

22/158 **Finance**

The schedules of receipts and payments and bank reconciliation for the month of December 2022 were received and APPROVED together with forward approval 'in principle' of regular/budgeted payments, Salaries, PAYE & NIC. Councillors noted a closing balance of £151,299.55.

Councillors noted transaction 219 being a credit of £5k (payment of the Bus Services Operators Grant, Cumbria County Council) connected to the Transport Audit.

22/159 **Finance**

The 2nd Quarter Budget Monitor was received and APPROVED. Councillors noted that the balance at the end of the period was £151,300.

22/160 **Finance 2023 24 Budget.**

Councillors were thanked for their input by the Clerk following the budget briefing given on the 6<sup>th</sup> December. Since the briefing given to councillors during that meeting it had emerged that Westmorland and Furness Council had agreed to absorb the cost of a contested election removing the need for the Town Council to precept for this contingency - a saving of £2,800.

Cllr Murray had suggested that one off items be funded from reserves as follows:

1. One off works at Stenkrith - provisional figure £6.5k (subject to negotiation with the landowner).
2. One off works at Silver Street Gardens – provisional figure £4.5k.
3. In addition, the council holds a dedicated reserve of £13k to the betterment of the Upper Eden Visitor Centre transferred from Eden District Council.

Potentially amounting to an overall reduction in reserves of and additional £24k.

Councillors AGREED the principle that these projects be funded from reserves and not the precept. A further reduction in unallocated reserves of £14,000 was AGREED linked to the unexpected reimbursement of rates backdated to 2017 on the Christian Head carpark as briefed on the 6<sup>th</sup> December.

Reserves were generally higher than planned owing to a saving on staffing arising from the resignation of a member of staff during the pandemic. Councillors noted that if these provisions were fully expended the council's underlying unallocated reserves would be reduced to £98k which councillors approved.

Councillors noted 10 years of servicing provision in the Town Clock Fund and continuing presence of a small fund in the allocation to the poetry path.

The OBR's November inflation forecast of 7.4% for 2023 24 has been used as a reference point where appropriate. In summary the budget heads for 2023 24 were as follows:

Inflation estimated at 7.4% (OBR Nov 2022)

	A	B	C	D
	<i>Income (Other)</i>	<i>Precept</i>	<i>Expenditure</i>	<i>Surp/def B+C+D=</i>
1 Properties	£5,185	£7,181	£12,366	£0
2 Town Council & Local Links	£10,340	£49,713	£60,053	£0
3 Open Spaces	£0	£16,835	£16,835	£0
4 Grants and Donations	£0	£12,565	£12,565	£0
5 Street Cleaning	£7,661	£7,845	£15,506	£0
6 Miscellaneous	£0	£1,181	£1,181	£0
7 Chairman's Allowance	£0	£500	£500	£0
8 Vat Estimate	£3,000		£3,000	£0
9 TOTALS	£26,186	£95,820	£122,005	£0
10 Less CTRS*		-£1,895		
11 Reduction of General Reserve		-£14,000		
12 Income/Precept 2023 2024	£26,186	£79,925		

\*CTRS figure used from 2022 23 as estimate

Councillors APPROVED the budget (appended)

App.2

22/161 **Precept**

Owing to the impact of local government reorganisation the council tax base was not available to this meeting and no notification of CTRS had been received. For budgeting purposes therefore, the following underlying assumptions had been made:

1. CTRS was estimated at last year's figure £1,895
2. Council Tax Base was estimated at last year's figure 632.17.

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The precept requirement was calculated in the budget at £81,820 or £79,925 (provisional) after the application of the estimated Council Tax Reduction Scheme of £1,865.

On the basis of the above assumptions the increase in cost for a band D property over the course of a year was estimated to be +£5.26 or 4.34%. In the context of the rate of inflation at 11% councillors AGREED that this was an acceptable increase.

<i>Council Tax (Band D)</i>	<i>2023 2024</i>	<i>2022 2023</i>	<i>2021 2022</i>	<i>2020 2021</i>
Precept	79,925	76,598	86,743	94,046
Council Tax Base	632.17*	632.17	630.00	630.00
Band D Precept KSTC	£126.43	£121.17	£137.69	£149.28
Percentage	4.34%	-12.00%	-7.77%	14.33%
Weekly Increase/Decrease	£0.10	£0.32	£0.22	£0.36
Annual Increase/Decrease	£5.26	£16.52	£11.59	£18.71

\*prior year's figure

The Clerk was AUTHORISED to raise the precept taking into account any reduction arising from the application of CTRS. Councillors would be advised of the final figures prior to submission. Any significant variation would be reconsidered by the council.

22/162 **Evergreen Community Trust & KSYC, An update.**

An excerpt from Cllr Dew's report.

*'The refurbishment project is making steady progress*

- The Clerk and I met with the contractor on 15 December, 2022, in order to discuss the phased programme of work which will start in January, 2023*
- There has been some positive progress on opening a bank account*
- An inception meeting with EDC is scheduled for 18 January, 2023*
- I'm meeting with representatives of Kirkby Stephen Youth Centre on 11 January, 2022'*

Councillors noted progress.

App.1

22/163 **Transport Audit, An update.**

Cllr Walker had intended to speak to this item but had sent apologies and a report (Appended) which was read out.

Councillors noted progress, Provisional funds to underwrite the proposed Saturday bus service between Penrith and Kirkby Stephen of up to £5k had been included in the grants budget.

Cllr Walker had invited any councillor who wished to join him at a meeting with the Settle and Carlisle Development Company on the 24 January regarding the bus service proposal to do so.

App.3

22/164 **Jubilee Park, An Update.**

Following the offer of funding from Eden District Council for the development of a scheme of improvement at the entrance to Jubilee Park in Kirkby Stephen. The Landscape Architect has raised concerns about whether the proposed design phase can be delivered in the time available under the offered funding agreement.

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Council Chairman Paul Richardson is seeking a meeting with the Landscape Architect to discuss their concerns and identify a way forward.

In the meantime, it has been agreed that the council will postpone the start of the scheme in the hope that a new timetable can be negotiated. The Council hopes to be able to maintain the offer of funding while discussions take place.

It was AGREED that the Clerk would convene a meeting of the Jubilee Park Trust at short notice having taken soundings from the officers responsible for 'Inspire Eden' and taking into account the input of the Landscape Architect. Recent correspondence would be circulated to councillors ahead of the meeting.

22/165 **Kirkby Stephen Business Network.**

The Council AUTHORISED the use of the Town Forum Fund (£343.00) on the costs of an inaugural meeting and set up costs for a business network linked to Kirkby Stephen and the Upper Eden Area. Cllr Lancaster would lead on the initiative with an exploratory meeting at Pennine Park

22/166 **Small Grants Policy.**

A revised and updated policy was considered and approved. Councillors noted that Individuals would not be eligible for small grants. The Brittleton Bursary benefitting young persons would be maintained under the Chairman's Allowance.

22/167 **1. Town Council Administration.** None.

**2. Property.** The owners of Stenkrith had been contacted regarding arrangements for maintenance and the form of agreement over the council's occupation of the park. UEVIC The Clerk was AUTHORISED to instruct Kilvington's to act for the council in the preparation of the lease, costs of up to £800 were anticipated. The CIC were meeting in early February and it was hoped to have the agreement ready by then.

**3. Open Spaces.** Hills Bottom. Hartley Parish Meeting had been contacted and would seeking the placement of a serviced bin from EDC at Hartley Lane. Kirkby Stephen Town Council Had ordered a new bin to be placed at Hills Bottom following the decommissioning of the condemned bins which had ceased to be serviced by Eden District Council/Urbaniser on the grounds that they were situated on private land inaccessible to the road. Local volunteers had come forward who had offered to empty the new bin on the council's behalf.

**4. Community Planning.** None

**5. Community.** The Xmas Lights would be taken down in February when a suitable vehicle was available.

**6. Highways. From Cllr Dew's report:**

*'A design is being completed for a controlled pedestrian crossing adjacent to the High Street Spar. This will then be added to the Minor Improvements list and hopefully installed in 2023/24. There is no intention to move the crossing from its current location but pedestrian access will be improved.*

*A question has been asked about the recent traffic count on High Street. The Traffic Management Team Leader for Eden is still of the opinion that speeding traffic is within acceptable limits and notes that much of that occurs between the hours of 00:00 and 04:00*

*An 'access only' sign is being prepared for Croglam Lane which will be paid for by the Town Council.*

*Questions have been asked about grit bins. I have requested that all the bins in the town are topped up. Salt is only meant to be used on the highway and not on private land. Salt is not generally provided for use on pavements: this would have to be purchased, stored and spread by the Town Council.'*

A number of residents had approached the Clerk with queries over out of order footway lighting. The Clerk noted that residents could not be expected to be aware that footway lighting was provided in the town by three local authorities; Cumbria County Council, Eden District Council and Kirkby Stephen Town Council to whom 53 lights had been transferred from Eden District Council in 2018. As far as a resident was concerned they simply wanted to report the failure of a light. Eden District Council did not appear to be following a consistent policy over the decommissioning of their footway lights and had simply not responded to the Clerk's repeated enquiries. There would no escaping the fact that as Eden's footway lights failed and were not replaced the absence of provision would be observed. Eden had not completed its obligations under an agreement made in 2018 to decommission/commission a number of lamp posts which it had agreed to transfer to the Town Council. One footway light had not been installed at all. Repeated enquiries had not received a response or occasioned any action. It was not believed that Eden District Council would respond over this issue or that it had the capacity to honour its 2018 agreement in the time left to it. The possibility of taking civil action to enforce the 2018 agreement should be dismissed on these grounds and the grounds of expense/proportionality.

Responsibility for both the County's lights and Eden's remaining lights would be transferred to Westmorland and Furness Council in April 2023. It was hoped that the council could be encouraged to reverse the policy adopted by Eden District Council. Cllr Murray indicated that whatever was decided by Westmorland and Furness it would have to be consistent with a general approach to be taken over the whole Westmorland and Furness council area.

**7. Tourism and Events.**

The Easter Rally, Westmorland Dales Day, Gala Day (Rugby Club) were all in planning. The Council had been notified of a 247 mile Ultramarathon 'The Pennine Journey' on the 23<sup>rd</sup> September which was being planned. Councillors questioned whether this might coincide with a Rotary organised cycle/run event.

22/168 **Meetings/Diary Ordinary Meeting, 7 February 2022.**

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**Chairman**

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**Date**

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*Chairman's Initials*

## **Appendix 1**

### **Report to Kirkby Stephen Town Council – 10 January, 2023 [Phil Dew]**

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Please accept my apologies for not being present at the meeting in person: I'll be chairing EDC's Finance Scrutiny Committee.

#### **Evergreen Community Trust**

The refurbishment project is making steady progress

- The Clerk and I met with the contractor on 15 December, 2022, in order to discuss the phased programme of work which will start in January, 2023
- There has been some positive progress on opening a bank account
- An inception meeting with EDC is scheduled for 18 January, 2023
- I'm meeting with representatives of Kirkby Stephen Youth Centre on 11 January, 2022

#### **A66**

The Examination [similar to a public enquiry] began on 29 November

- The Local Impact Report was submitted on time [18 December, 2022] by CCC as part of the examination process. The report highlights concerns about the diversion routes including the A685 in the vicinity of Kirkby Stephen with a request for mitigation to be carried out
- A number of changes to the dualling scheme have been proposed by the Lead Inspector to National Highways – including Langrigg junction

#### **Transport Audit**

I note the recent briefing from Mike Walker

- The Town Council has agreed to set aside £5,000 [in the budget] to subsidise the trial Saturday service which should be more than enough to cover any shortfall in income

#### **Eden District Council**

The Finance Scrutiny Committee, which I chair, meets on 10 January, 2023

- The main item of discussion is the Inspiring Eden project which has recently granted £69,400 to the Evergreen Community Trust

#### **Highways**

Highways work is proceeding as planned

- A design is being completed for a controlled pedestrian crossing adjacent to the High Street Spar. This will then be added to the Minor Improvements list and hopefully installed in 2023/24. There is no intention to move the crossing from its current location but pedestrian access will be improved.
- A question has been asked about the recent traffic count on High Street. The Traffic Management Team Leader for Eden is still of the opinion that speeding traffic is within acceptable limits and notes that much of that occurs between the hours of 00:00 and 04:00
- An 'access only' sign is being prepared for Croglam Lane which will be paid for by the Town Council.
- Questions have been asked about grit bins. I have requested that all the bins in the town are topped up. Salt is only meant to be used on the highway and not on private land. Salt is not generally provided for use on pavements: this would have to be purchased, stored and spread by the Town Council.

### **Cumbria County Council**

The Cabinet met on 15 December, 2022, and discussed a report 'No Child Goes Hungry' submitted by the Scrutiny Management Board of which I'm a member

- The Cabinet allocated £1.5 million to fund breakfast clubs and food provision schemes for children in Cumbria and a further £0.5 million to fund the provision of FSM vouchers during the Easter Holidays

### **Westmorland and Furness Shadow Authority**

The Council met on 19 December, 2022

- The main item of discussion was the Council Plan. I criticised the plan because it is unrealistic. There is currently a deficit of £19 million in the budget and the emphasis for the foreseeable future should be on providing essential services in a reliable, efficient, timely and cost-effective way that ensures value for money

### **Footway Lights**

Complaints continue to be made about the lack of footway lighting including accusations that the location of lights favours local councillors

- EDC should be pressed to complete the agreed programme of renewals and asked to explain its current approach to non-devolved footway lights
- Residents should be reminded about the limits of the Town Council's responsibility and the criteria by which footway lights were adopted
- The Town Council should consider the possibility of asking the Westmorland and Furness Council to review the policy on footway lighting from 1 April, 2023

Appendix 2  
Budget 2023 2024

A\1	B	C	D	E	H	J
2	<b>RECEIPTS</b>		<b>2021 2022</b>	<b>Budget 22/23</b>	<b>Forecast Outturn</b>	<b>Proposed Budget 23/24</b>
3	Box 2 (AGAR)	Precept	£86,743	£76,598	£76,598	£79,925
4	Box 3 (AGAR)	Other	£62,927	£26,283	£73,912	£26,186
5			£149,670	£102,881	£150,510	£106,110
6						
7		<i>Properties (Including Market)</i>	<i>£28,393</i>	<i>£16,038</i>	<i>£30,058</i>	<i>£12,366</i>
8		<i>Town Council &amp; Local Links</i>	<i>£38,465</i>	<i>£45,069</i>	<i>£40,599</i>	<i>£60,053</i>
9		<i>Open Spaces</i>	<i>£10,580</i>	<i>£18,034</i>	<i>£18,034</i>	<i>£16,835</i>
10		<i>Grants</i>	<i>£9,102</i>	<i>£11,269</i>	<i>£18,419</i>	<i>£12,565</i>
11		<i>Street Cleaning</i>	<i>£12,800</i>	<i>£14,316</i>	<i>£14,247</i>	<i>£15,506</i>
12		<i>Misc</i>	<i>£4,707</i>	<i>£1,155</i>	<i>£1,655</i>	<i>£1,181</i>
13		<i>Chairman's Allowance</i>				<i>£500</i>
14		<i>Vat Reclaimed</i>	<i>£0</i>	<i>£2,000</i>	<i>£3,498</i>	<i>£3,000</i>
15			<i>£104,047</i>	<i>£107,881</i>	<i>£126,510</i>	<i>£122,005</i>
16						
17		<i>General Reserve &amp; CTRS +/-</i>	<i>£5,000</i>	<i>-£5,000</i>	<i>-£5,000</i>	<i>-£15,895</i>
18		<i>Increase in restricted funds/asset</i>	<i>£40,623</i>	<i>£0</i>	<i>£29,000</i>	<i>£3,500</i>
19			<i>£149,670</i>	<i>£102,881</i>	<i>£150,510</i>	<i>£109,610</i>
20						
21	<b>PAYMENTS</b>		<b>2021 2022</b>	<b>Budget 22/23</b>	<b>Forecast Outturn</b>	<b>Proposed Budget 23/24</b>
22	Box 4 (AGAR)	Staff	£45,774	£48,963	£62,172	£54,564
23	Box 5 (AGAR)	Loan	£0	£0	£0	£0
24	Box 6 (AGAR)	Other	£39,964	£57,918	£101,304	£67,442
25			£85,738	£106,881	£163,476	£122,005
26						
27		<i>Properties (Including Market)</i>	<i>£4,068</i>	<i>£16,038</i>	<i>£6,000</i>	<i>£12,366</i>
28		<i>Town Council &amp; Local Links</i>	<i>£42,125</i>	<i>£45,069</i>	<i>£54,388</i>	<i>£60,053</i>
29		<i>Open Spaces</i>	<i>£7,945</i>	<i>£18,034</i>	<i>£7,424</i>	<i>£16,835</i>
30		<i>Grants</i>	<i>£8,162</i>	<i>£11,269</i>	<i>£9,369</i>	<i>£12,565</i>
31		<i>Street Cleaning</i>	<i>£13,323</i>	<i>£14,316</i>	<i>£14,304</i>	<i>£15,506</i>
32		<i>Misc</i>	<i>£5,192</i>	<i>£1,155</i>	<i>£8,326</i>	<i>£1,181</i>
33		<i>Chairman's Allowance</i>				<i>£500</i>
34		<i>Vat</i>	<i>£3,300</i>	<i>£2,000</i>	<i>£2,150</i>	<i>£3,000</i>
35			<i>£84,115</i>	<i>£107,881</i>	<i>£101,961</i>	<i>£122,005</i>
36						
37		<i>Reduction in Restricted Funds (Actual Only)</i>	<i>£1,623</i>		<i>£61,515</i>	
38			<i>£85,738</i>	<i>£107,881</i>	<i>£163,476</i>	<i>£122,005</i>
39						
40		<i>surp/def (incl. restr. Funds, CTRS &amp; ctr. to reserve)</i>	<i>£63,932</i>	<i>-£5,000</i>	<i>-£12,966</i>	<i>-£12,395</i>
41						
42						
43	<b>OUT TURN</b>		<b>D</b>	<b>E</b>	<b>H</b>	<b>J</b>
44			<b>2021 2022</b>	<b>Budget 22/23</b>	<b>F/cast Outturn</b>	<b>Proposed Budget 23/24</b>
45		Opening Balance 1 April	£93,699	£157,631	£157,631	£144,665
46		Add Receipts	£149,670	£102,881	£150,510	£106,110
47		Less Payments	-£85,738	-£107,881	-£163,476	-£122,005
48		Estimated Closing Balance 31 March	£157,631	£152,631	£144,665	£128,770
49						
50						
51						
52						
53						
54						
55	<b>RESERVES &amp; BANK (BALANCES)</b>		<b>D</b>	<b>E</b>	<b>H</b>	<b>J</b>
56			<b>2021 2022</b>	<b>Budget 22/23</b>	<b>F/cast Outturn 22/23</b>	<b>F/cast Outturn 23/24</b>
57	Unrestricted	General Reserve	£105,179	£100,179	£124,728	£122,100
58	Restricted	Calor Fund	£1,195	£1,195	£0	£0
59	Restricted	Poetry Path	£1,551	£1,551	£1,551	£1,551
60	Restricted	Town Forum	£343	£343	£343	£343
61	Restricted	Clock Fund	£1,566	£1,566	£1,426	£1,276
62	Restricted	Lady Anne's Way	£2,007	£2,007	£117	£0
63	Restricted	Kirkby Stephen Youth Centre	£42,290	£42,290	£0	£0
64	Restricted	Asset Reserve	£3,500	£3,500	£16,500	£3,500
65						
66		<b>Total General and Restricted Reserve</b>	<b>£157,631</b>	<b>£152,631</b>	<b>£144,665</b>	<b>£128,770</b>
67		<b>Total Restricted</b>	<b>£52,452</b>	<b>£52,452</b>	<b>£19,937</b>	<b>£6,670</b>
68		<b>General Reserve</b>	<b>£105,179</b>	<b>£100,179</b>	<b>£124,728</b>	<b>£122,100</b>

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Chairman's Initials

Appendix 3

Transport Audit Update – January 2023 - Mike J Walker - 9 January 2023

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**Timetables**

a. The winter timetables have been distributed and an invoice is expected from Nicolas Richter for house-to-house deliveries in Kirkby Stephen, Ravenstonedale and Nateby. Other villages were handled locally.

b. We have been informed of significant changes to the Western Dales services from early April  
Subsidised Bus Service

**Kirkby Stephen to Penrith Bus Service**

c. We have been working on a detailed timetable for the proposed Saturday bus to Penrith, based on 4 return journeys from Penrith, meaning 3 return journeys from Kirkby Stephen Stagecoach had initially used incorrect Saturday train timings and when this was corrected it was noted that a 60-minute layover was included at the station in order to serve both early trains. Such a layover was felt to be unacceptable and we are working with them to include a short return journey to Brough to increase the utility of the service.

d. They would need a guaranteed income of £387 per operating day, much of which would be brought via the fare box and ENCTS.

e. Stagecoach pointed out the need for permission to turn buses at the station and thanks to our Chairman, Turners/Ostles have given informal permission for the buses to drive into the yard for turning.

f. The funding model for the 106 service is based on a need for continuous funding. It is expected that in our case council subsidy will not be required on a permanent basis, and consequently it would seem excessively complex to set up a special organisation to handle monies. It may be unacceptable to use the Town Council for holding monies and approaches have been made to both the Upper Eden CIC and Kirkby Stephen Community Support as vehicles for this funding. An early decision on this approach will be necessary in order to apply for external grant funding.

g. Approaches have been made to parishes along the proposed route to assist with funding with no firm response at the moment.

h. A major issue is how to deal with possible failure of the subsidised service to be self-sustaining. Should it not become sustaining, the need for 58 days' notice of cessation could give rise to a substantial cost, around 8 days with a £387 guarantee, discounted by limited fare income could amount to a couple of thousand pounds. We hope this won't happen but need to plan accordingly.

i. The need for route registration and the 70-day notice period will mean that the £2 fare cap is unlikely to apply to this service. The earliest start date would be April 2023 and the complications of operating a paid-for service on Easter Saturday and turning at Brough clock need to be considered, if only for future years

**Settle & Carlisle Community Rail Partnership**

j. A meeting has been arranged with Chris Leech of the Settle & Carlisle Development Company on 24 January. I will take the opportunity to progress the possibility of funding for the bus service, and also discuss better use of the station facilities for the community, the state of the approach road and signage to and from the footpath at both ends. If any other councillor would like to join this meeting, please let me know.

**Proposed Service (Draft)**

Saturdays					
<b>563</b>					
Penrith Railway Station	-		10.50	14.15	16.50
Penrith Bus Station Arr	-		10.55	14.20	16.55
Penrith Bus Station Dep	7.47		10.56	14.25	17.00
Temple Sowerby	-		-	14.39	17.14
Kirkby Thore A66	8.02		11.11	14.43	17.18
Kirkby Thore Sanderson Croft	-		-	14.46	18.21
Appleby Sands	8.11		11.20	14.57	17.32
Warcop	-		11.30	15.07	17.42
Brough	8.25	9.14	11.35	15.12	17.47
Kirkby Stephen	8.35	9.24	11.45	15.22	17.57
Kirkby Stephen Railway Stn	8.40	9.30	11.50	15.27	18.02
Train arr from Carlisle	<b>8.49</b>		<b>11.54</b>	<b>15.46</b>	<b>17.14</b>
Train Dep to Carlisle	<b>9.34</b>		-	-	<b>18.33</b>
Train arr from Leeds	<b>9.34</b>		<b>11.06</b>	<b>15.01</b>	-
Train Dep to Leeds	<b>8.49</b>		-	<b>15.46</b>	<b>19.20</b>
Kirkby Stephen Railway Stn	8.55	9.40	12.00	15.30	18.05
Kirkby Stephen	9.00	9.46	12.06	15.36	18.11
Brough	9.12	9.57	12.17	15.47	18.22
Warcop		10.03	12.23	15.53	18.28
Appleby Sands		10.13	12.33	16.03	18.38
Kirkby Thore Sanderson Croft		10.25	12.45	16.15	-
Kirkby Thore A66		-	-	-	18.47
Temple Sowerby		10.32	12.52	16.22	18.52
Penrith King Street		10.45	13.05	16.35	19.04
Penrith Railway Station		10.50	13.10	16.40	19.09