

Kirkby Stephen Town Council, Local Links, Vicarage Lane, Kirkby Stephen, Cumbria, CA17 4QX
Tel. 017683 74854 | clerk@kirkby-stephen.com | www.kirkby-stephen.com
Starting at 6.45 at **Local Links, Vicarage Lane, Kirkby Stephen, CA17 4QX**

7 March 2023, Ordinary Meeting of the Town Council

The business to be transacted is:

Public Participation

Allocation of five minutes each for members of the public to raise issues, questions or Comments (maximum 15 minutes).

District and County Councillors Participation

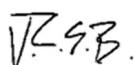
Allocation of five minutes for Shadow, District and County Councillors to raise issues, questions or comments.

Participation of the Police

Allocation of five minutes for the Community Police team to raise issues, questions or comments.

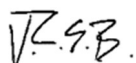
AGENDA

- 1 **Apologies & Welcomes.**
- 2 **Declarations.** Councillors are reminded of the need to update their register of interests
 1. To declare any personal interests in items on the agenda and their nature.
 2. To declare any prejudicial interests in items on the agenda and their nature (Councillors with prejudicial interests must leave the meeting for discussion of the relevant items).
 3. To make any requests for dispensation.
- 3 **Exclusion of Press and Public** To decide whether there are any items of business which require exclusion of the press and public.
- 4 **Minutes.** To authorise the Chairman to sign the draft minutes of the Ordinary Meeting held on 7 February 2023 as a true record (attached).
- 5 **Planning (EDC).** 23/0072: LAND OFF CROGLAM PARK, ROWGATE, KIRKBY STEPHEN CUMBRIA. Modification of S106 agreement regarding affordable housing, attached to approval 19/0913.
- 6 **Planning (EDC).** 23/0018: 20 NORTH ROAD, KIRKBY STEPHEN, CA17 4RH. Proposed link extension and alterations to existing rear outbuilding.



Mr Christian Barnes MA (Clerk)
1 March 2023

- 7 **Planning (EDC)** 20/0561: WHITEHOUSE FARM HIGH STREET KIRKBY STEPHEN CA17 4SH. Reserved Matters application for appearance, landscaping, layout and scale, attached to approval 17/0263
- 8 **Evergreen Community Trust** An update for councillors.
- 9 **Transport Audit/Saturday Bus Service** An update for councillors. Support from Penrith Town Council. Promotion of new bus service and new timetable | To decide how to promote the new bus service and the new WDB services consistent with a summer combined timetable revision
- 10 **Jubilee Park Charity** An update for councillors.
To note the receipt of funds from Inspire Eden.
Banking Online.
- 11 **Finance** To receive and approve schedules of receipts and payments up to the end of February to include forward approval 'in principle' of regular/budgeted payments, Salaries, PAYE & NIC (attached).
- 12 **Portfolios.**
1. Town Council Administration. (Local Council Elections 2023)
 2. Property. (Repairs at Upper Eden Visitor Centre w/c 13 March. Update on Lease to UECIC)
 3. Open Spaces. (Silver Street Gardens Update, Grass Cutting/Employment.)
 4. Community Planning.
 5. Community.
 6. Highways.
 7. Tourism and Events.
- 13 **Meetings/Diary** Ordinary Meeting, 11 April 2023



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