

Kirkby Stphen Town Council, Proposed Planning Committee

Frequency	Meets fortnightly virtually on the first and third Wednesday of the month at 3:30pm. If a planning application has been received.
Membership	To be confirmed 5 September 2023 (3 to be quorate)
Public	Public may observe online only.
TOR	<ol style="list-style-type: none">1. Recommends responses to consultation with regard to planning applications. Responses to consultations will be made on the basis of draft minutes in anticipation of full council approval.2. Refers responses to full council if judged appropriate.3. Notes planning decisions, other planning issues and consultations (policy).4. Recommends approval of council policies in relation to planning.5. Minutes and recommendations require full council approval at the start of each meeting.

Fixed agenda.

1. New planning applications W&F and YDNP.
2. Amended planning applications (Reserved matters and reconsultations)
3. Consultations (other)
4. Council Policy

Kirkby Stephen Town Council, Proposed Finance Committee

Frequency	Meets 4 times a year (either evening meeting in person or online).
Membership	To be confirmed 5 September 2023 (3 to be quorate)
Public	Public may observe online only. Public may be excluded from discussion of parts of the business.
TOR	<ol style="list-style-type: none">1. Works to fixed agendas as detailed below.2. Makes recommendations to council only.3. Recommends approval of council policies in relation to finance.4. Minutes and recommendations require full council approval at the start of the next full council meeting.

April

1. Review Quarterly Budget Monitor to end March
2. Review and recommend approval of Annual Return and Accounts
3. Review of Draft Financial Regs for the following year and make recommendations
4. Other

July

1. Review Quarterly Budget Monitor to end June
2. Review of Contracts and Suppliers and make recommendations
3. Review Mandate/Bank Account and make recommendations
4. Other

October/November

1. Review Quarterly Budget Monitor to end Sep
2. Review large spending/budget commitments over £10k and make recommendations
3. Review delegations and make recommendations
4. Review grant expenditure and make recommendations
5. Review/discuss draft budget for year following, examine precept calculations and make recommendations
6. Other

February

1. Review Quarterly Budget Monitor to end December
2. Review Risk and Asset Management Registers and make recommendations
3. Other