

SOULBY PARISH COUNCIL

ANNUAL PARISH COUNCIL MEETING

The Annual Parish Council Meeting followed the Annual Parish Meeting on Thursday 31st May 2018 at approximately 7.05pm.

Present were Councillors Harold Birkbeck (HB), Jonny Dinsdale (JD), Barry Westgarth (BW), Georgina Hurcombe (GH), Phil Dew (PD), Caroline Fennell (Clerk) together with one parishioner.

Item 1 – Election of Chairman

Jonny Dinsdale proposed Harold Birkbeck and Barry Westgarth seconded – this was carried.

Item 2 – Election of Vice Chairman

Barry Westgarth proposed Jonny Dinsdale and Georgina Hurcombe seconded – this was carried.

Item 3 – Declaration of Office

Harold Birkbeck signed as Chairman, witnessed by the Clerk.

Item 4 – Apologies

Mark Bainbridge

Item 5 – Minutes 2017

Minutes of the last Annual Parish Council Meeting held on Friday 31st May 2017, were circulated, read, adopted and signed.

Item 6 – Adoption of Annual Accounts 31.3.18

The accounts and the Annual Governance & Accountability Return (AGAR) were presented for submission to the External Auditor. Jonny Dinsdale proposed that these be adopted, seconded by Barry Westgarth and duly signed. The Annual Governance statement was read out, agreed and signed by the chairman and clerk. It was resolved to certify the council exempt from a limited assurance review and accepted that all qualifying criteria are met.

Item 7 – Review of Cemetery Fees

It was agreed to keep the current cemetery fees in place for a further year. It was suggested that it may be prudent to get the cemetery gates checked by a local builder as the gate post appear to be leaning slightly. CF to arrange.

Item 8 – Review of Clerks & Caretakers Pay

It was agreed to increase the clerks pay in line with the National Salary Award for 2018/19. Clerk remains on payscale 16. It was agreed to keep the caretakers pay at £900 for the upcoming year.

Item 9 – Annual adoption of policies

The Code of Conduct and Financial Regulations were placed before councillors. These were adopted for 2018/19. Due to amendments made to the Standing Orders it was proposed by the clerk to put these before councillors at the next meeting.

The meeting closed at approximately 7.20pm

Signed Date

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