

KIRKBY STEPHEN TOWN COUNCIL

Town Councillors are hereby summonsed to a meeting of the Council to be held in the **Local Links Meeting Room, Vicarage Lane** on **Tuesday 24th January 2017 at 6.45pm**



Mrs. Jeanette Cooper, Clerk
18th January 2017
Kirkby Stephen Town Council
Local Links, Vicarage Lane
Kirkby Stephen, Cumbria, CA17 4QX
Tel: 017683 74854 ccc@kirkbystephen.f9.co.uk

AGENDA

PART 1

- A1 **Apologies** - To receive and record with reason, any **apologies for absence**.
A2 To **confirm the minutes of the meeting held on 10th January 2017** as a correct record (copy enclosed)
A3 To receive **declarations of interest** in respect of items on this agenda.

PART 2

- A4 **Exclusion of the press and public**
To consider excluding press and public from the meeting during consideration of the following item, which requires the discussion of information considered to be sensitive and confidential, in accordance with the Public Bodies (Admission to Meetings) Act 1960 (2)
A5 **Community and Council Centre**
Copy report herewith, CONFIDENTIAL. To receive and consider information on the Community and Council Centre and staffing.

PART 3 – commencing at 7.00 pm

- A6 **Public Participation**
Allocation of five minutes for members of the public to raise issues, questions or comments.
- A7 **Budget 2017/18**
Statement and papers, prepared by the Clerk herewith.
As the Council does not hold any reserves beyond that held in the Market Account I recommend that contingency funds are built into the budget, particularly where staff costs are involved in order to cover any unplanned absences. Additionally, I recommend that a contingency fund is included in the Community and Council Centre budget to cover a minimum of six months running costs to take the Centre into 2017/18 and will provide a cushion should future grant applications be unsuccessful.
- To consider budget requirements for the following budget headings:**
- a) Street Cleaning
 - b) Open Spaces
 - c) Grants and Donations inc. S137
 - d) Administration
 - e) Council & Community Centre
 - f) Members Allowances
 - g) Cloisters
 - h) Miscellaneous
 - i) Market
- A8 **Precept 2017/2018**
To set the precept for 2017/2018 for submission to Eden District Council.

Supporting documents and correspondence, with the exception of confidential reports and correspondence, are available to view in the Community & Council Centre.