

Soulby Parish Council

Clerk: Tracy Fisher
Oakgerth
Soulby
Kirkby Stephen
Cumbria
CA17 4PJ
07739503299
tracy.fisher2015@gmail.com

4th October 2016

Dear villagers,

You are invited to attend a meeting of Soulby Parish Council to be held on Monday 10th October 2016 at 7pm at Soulby Village Hall.

Yours Sincerely

Tracy Fisher, Clerk

AGENDA

- 1. Apologies** – To receive and record with reason any apologies for absence.
- 2. Declarations of Interest** – To receive any declarations, by elected and co-opted members, of interests in respect of items on this agenda.
- 3. Minutes of the Parish Council Meeting held on the 7th June 2016** – To authorise the chairman to sign, as a correct record, the minutes of the meeting held on the 7th June.
- 4. Public Participation/Open Session (15 minutes allowed)** – The chairman will invite residents to make representations on any items on this agenda or to bring matters to the attention of the council for consideration for the inclusion in a future agenda.
- 5. Applications for development** –
 - i. 16/0740 – JIW Properties – Site adj to Old Hall Farm, design modifications to all 3 units & garages.
 - ii. 16/0762 – R & A Balmer – Low Grassgill, change of use of barn to holiday accommodation.

- iii. 16/0258 – A appeal has been made about the decision of refusal by the local planning authority from Mr D Vaughan – Grassgill House.

6. Financial records –

6.1– To approve payments for the following –

- i. £225.00 – Caretaker Salary
- ii. £293.40 – Clerk Salary
- iii. £13.50 – CALC (Web uploads)
- iv. £29.00 – Dianne Malley
- v. £20.00 – Cumbria County Council – Annual Rent

6.2– To receive and note the bank reconciliation statement to date

6.3 - Thank you letter received for our donation to the Community & Council Centre.

6.4 - Audit returned from BDO. Annual Return & Certificate to be approved and accepted.

7. Schedules of Correspondence, notices and publications –

- i. CALC circular July/Aug & Sept to circulate
- ii. Upper Eden Police Newsletter to circulate
- iii. Clerk resignation (delivered to chairman)

8. Councillor Matters – An opportunity for councillors to raise minor matters, not on this agenda, on behalf of residents (No discussion or decision can be made on these matters but the clerk may make investigations and/or they may be placed on a future agenda of the council).

9. Date of next meeting