

**Minutes of the Meeting of Kirkby Stephen Town Council held in the Local Links Centre
on Tuesday 4th October 2016 at 6.45pm**

Present: Mr. P Richardson (PR) Chair, Mr. A Birtles (AB), Mrs. G Lumley (GL), Mrs. J Sowerby (JS), Mrs. D Thornton (DT) and Mr. M Walker (MW).

Also in attendance: Clerk, Tom Woof, Herald Reporter and 4 members of the public

Public Participation

A resident of South Road requested that the Council give consideration to the following items:

- Parking permits for residents in South Road
- Drainage issues on South Road
- Rats on South Road

Mrs. Shiela Haughey requested that the Council give consideration to the following items:

- Obtaining additional quotes for the repair of the town clock
- Clarifying what the work entails
- Making a public appeal for donations towards the repair work
- Publish a history of the clock

Mrs. Haughey offered to assist on a Town Clock working group.

Mrs. Haughey reported on a Christmas lights meeting she had attended. At the meeting it had been proposed that the church tower flood lights are illuminated for the Christmas period, it was estimated that this would cost in the region of £200. It was not expected that the Council would be asked to meet the full cost of the electricity. Mrs. Haughey asked the Council if it would agree in principal to the request, the decision on lighting would ultimately be a Church decision.

District and County Councillors Participation

There were no matters raised.

Community Police

PCSO J Allinson was unable to attend the meeting and there were no matters raised.

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| 482 | Apologies for absence Apologies were received and noted from Cllrs. Mrs. Johnstone, D Marsh and G. Earl due to annual leave and working commitments. Noted from V Kendall, T Ladhams and L Bateman. | Action |
| 483 | Minutes of previous meeting RESOLVED that the minutes of Kirkby Stephen Town Council held on 6 th September (pages 114-118) be confirmed as a true record and signed by the Chair. | JJ |
| 484 | Declarations of Interests Cllr Mrs. Thornton declared an interest in planning items 16/0803 and 16/0839. | |
| 485 | Planning Cllr Mrs. Thornton declared an interest in the following two items of planning and took no part in the discussion or decision. 16/0803 – Potlands House, Full Application. Change of Use from commercial (gymnasium) to residential. RESOLVED to offer no objection to the application. 16/0839 – Barn at Faraday Road. Full Application. Change of Use of barn to 2 No. dwellings. An accompanying letter to the application described how the barns had been granted permission with a requirement to pay a 3% OMV on completion through a legal agreement. Changes in government planning policy meant developments under five units were now exempt from paying the 3% OMV. Discussion at Eden confirmed that the Council are accepting the legal agreement if no longer appropriate and are accepting, where the development has not been completed and reached the trigger point for payment, new applications can be made. It was agreed to clarify the District Council's position on this matter with Mr. Hutchinson. RESOLVED to ACCEPT the application if Mr. Hutchinson confirmed that the Council was accepting new applications in these circumstances. The following decisions were received and noted: Station Masters House – tree work granted | |

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| 486 | <p><u>Carr House NDO</u></p> <p>Tom Woof advised the Council that EDC failed to publicise the NDO on its website prior to the change in Planning Authorities. On the 1st August the Yorkshire Dales National Park extension came into effect, therefore, Eden forwarded the NDO to the YDNPA. This is the first NDO the YDNPA has dealt with and there have been some discussions between Mr. Woof and the Officer at YDNP regarding the Neighbourhood Planning processes, particularly in regards to the whether the submission complies with the basic conditions for NDO's. Mr. Woof has informed Mr. Stockton that an Independent Examiner did consider that the submission complied with basic conditions and asked for this to be drawn to the attention of the YDNPA at its 27th September meeting, however, this was not done.</p> <p>P Stockton, Head of Sustainable Development YDNP, prepared a report for consideration at the YDNPA meeting on 27th September with the following recommendation which was accepted by the Authority:</p> <p>RECOMMENDATION - That the Authority:</p> <ul style="list-style-type: none"> • notes that the NDO complies with the statutory requirements for submission; and that the Authority will be publishing it for consultation and arranging the appointment of an 'independent examiner', as required by the regulations; and, • informs the 'qualifying body' of its initial opinion that the submission may not comply with the 'basic conditions' for NDOs. • <p>It was AGREED that Mr. Woof is acting for the Qualifying Body and will be the contact with the YDNPA. The next stage is the appointment of an Examiner; the appointment will be agreed between Mr. Woof and the YDNPA.</p> | |
| 487 | <p><u>563 Service KS, Brough, Appleby – Penrith</u></p> <p>Notification was received from Cumbria County Council that Grand Prix has given notice to cease operation of the 563 service on 11th November. The Council recognised the value of the service and the impact its loss would have on a number of residents that rely on the service to access education, employment and the services elsewhere in the Eden Valley. The impact on tourism was also acknowledged. Cllr Lumley reported on discussions held with the Westmorland Dales Bus company where it had been suggested that a community transport scheme is set up with a pilot Saturday service to Kendal and to introduce services which take passengers to specific areas such as Smardale Nature Reserve. The Council supported the proposals in principal; however, the priority at this stage was the 563 service. RESOLVED to contact the other parishes on the route, the County Councillors of the affected parishes and the Penrith Schools to establish the impact on the community and institutions and see what will there is to do something together.</p> | Clerk/ MW |
| 488 | <p><u>Town/Church Clock</u></p> <p>It was reported that the initial meeting to form a working group had not taken place due to lack of availability of representatives. AGREED to set this up as soon as possible. It was considered that a second quote would be needed by grant funders. AGREED that ownership of the clock needs to be clarified with the Church.</p> | GL/ Clerk |
| 489 | <p><u>Flood Forum</u></p> <p>RECEIVED an invitation to the Flood Forum to be held on Wednesday 9th November 7pm – 9pm at the Friends Meeting House, Kirkby Stephen. RESOLVED Cllrs Walker and Lumley to attend.</p> <p>Clerk reported on the sandbag policy of Eden District Council which requires the Town Council to be a point of contact to co-ordinate a flood response. RESOLVED to contact EDC to seek further information on forming a flood action plan.</p> | GL/MW Clerk |
| 490 | <p><u>Portfolio Report – Town Council Administration Cllr Mrs. Johnstone (absent)</u></p> <p>a. Charter Fair Reading – NOTED Mr. Kenneth Morrison will read the Market Charter proclamation on Saturday 29th October at 11am from the Charter Stone.</p> <p>b. RECEIVED an invitation to attend the Eden Tripartite meeting to be held on 10th October at 7pm in Penrith Town Hall. RESOLVED to send apologies.</p> | Clerk MW |

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| | <p>c. RECEIVED an invitation to attend the Duke of Edinburgh Presentation Evening to be held on 5th October at 6.45pm in the Coffee Bar, KSGS. Cllr Walker to attend.</p> <p>d. Kirkby Stephen Grammar School Presentation Day. RESOLVED to sponsor the Town Council Shield at a cost of £10. Cllr Walker to attend Presentation Day at KSGS on 14th October.</p> | MW |
| 491 | <p><u>Portfolio – Community Planning, Cllr Mr. Birtles/ Cllr Mrs. Lumley</u></p> <p>a. Cllr AB reported that a meeting has been held with officers of Cumbria County Council. CCC has agreed to formalise arrangements of the Town Council/Community & Council Centre occupation of the Local Links building. The Council will be expected to contribute to the running costs of the building under the terms of the licence.</p> <p>b. It was reported that Cllrs. Lumley, Johnstone, Richardson and Walker met with Janice Wilson, Economic Development Support Officer EDC. Strengths and weaknesses of the town centre had been considered and following the meeting Ms. Wilson was going to follow up on public transport, car park and empty shops.</p> <p><u>Public Car Park</u> Clerk advised the Council that she had spoken with J Langston at Eden District Council prior to a report being given on the public car park at Christian Head. Clerk had advised Ms. Langston of the proposed year round 2 hour parking restrictions which are to be introduced and advised that usage of the car park is increasing and the impact of the restrictions are likely to increase usage further.</p> <p><u>Empty Shops</u> It was noted that there are several empty larger shops in the town centre. It was noted that Kendal has introduced pop up shops and this was perhaps an idea to explore further.</p> | |
| 492 | <p><u>Portfolio – Community, Cllr. Mr. Richardson</u></p> <p>Cllr Richardson reported that he has been conducting mock interviews with year 11 students at KSGS. He has accepted an invitation to take part in mock interviews at Appleby Grammar School.</p> | PR |
| 493 | <p><u>Portfolio – Highways, Cllr Mrs. Sowerby</u></p> <p>a. Copy information circulated with the agenda. The Council considered a complaint from a mobility scooter user regarding vehicles and signs obstructing the pavement in Market Street, the resident supplied photographs of problem areas. Clerk informed the Council that the letter and photographs have been forwarded to D Evans, Cumbria Highways. Mr. Evans had advised that the photographs showing vehicles parked into the marked bays and overhanging onto the pavement were not doing anything illegal. He recommended that businesses were asked to move obstructions such as a-boards.</p> <p>b. Clerk reported that she had met with D Evans and PCSO K Dakin to look at parking and obstruction of the pavements in South Road. Mr. Evans is going to produce a plan with marked bays for parking in an effort to improve access to pedestrians on South Road; this will be brought back to the Town Council for consideration. Access into Vicarage Lane had also been considered, however, further evidence of the problem is required. A request for improved 30mph signs on Nateby Road was forwarded to Highways.</p> <p>c. A complaint was made about a business owner on Market Street parking his vehicle in the disabled parking bays outside Barclays. RESOLVED to write to the owner of the vehicle to ask him to park elsewhere.</p> <p>d. Cllr Sowerby reported that a resident has asked why all the post boxes are located on west side of the main road. RESOLVED to take no action.</p> | Clerk |

| 497 | <p>Accounts for payment</p> <p>The following accounts for payment were approved:</p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 35%;"></th> <th style="width: 10%; text-align: center;">Type of payment</th> <th style="width: 15%; text-align: right;">Total inc VAT</th> <th style="width: 10%; text-align: right;">VAT</th> <th style="width: 10%; text-align: right;">Net Total</th> <th style="width: 20%;"></th> </tr> </thead> <tbody> <tr> <td>Recipient</td> <td></td> <td></td> <td></td> <td></td> <td>Description</td> </tr> <tr> <td>plus net</td> <td style="text-align: center;">DD</td> <td style="text-align: right;">£36.60</td> <td style="text-align: right;">£6.10</td> <td style="text-align: right;">£30.50</td> <td>Phone/Broadband</td> </tr> <tr> <td>system it</td> <td style="text-align: center;">SO</td> <td style="text-align: right;">£36.00</td> <td style="text-align: right;">£6.00</td> <td style="text-align: right;">£30.00</td> <td>Monthly IT Maintenance</td> </tr> <tr> <td>Staff</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£3,158.47</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£3,158.47</td> <td>Salaries</td> </tr> <tr> <td>CF Corporate Finance</td> <td style="text-align: center;">DD</td> <td style="text-align: right;">£175.88</td> <td style="text-align: right;">£29.31</td> <td style="text-align: right;">£146.57</td> <td>Photocopier lease</td> </tr> <tr> <td>HMRC</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£2,558.39</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£2,558.39</td> <td>PAYE & NI</td> </tr> <tr> <td>NEST</td> <td style="text-align: center;">BACS</td> <td style="text-align: right;">£23.13</td> <td style="text-align: right;">£0.00</td> <td style="text-align: right;">£23.13</td> <td>Pension contributions</td> </tr> <tr> <td>Development Planning Solutions</td> <td 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|--|---|-------------------|---------------------------|-------------------|------------------------------------|-----------|--|------------------|--|--|--|--|--------------------|----------|----|--------|-------|--------|-----------------|-----------|----|--------|-------|--------|------------------------|-------|------|-----------|-------|-----------|----------|----------------------|----|---------|--------|---------|-------------------|------|------|-----------|-------|-----------|-----------|------|------|--------|-------|--------|-----------------------|--------------------------------|--------|-----------|-------|-----------|----------------|------------------------|--------|--------|-------|--------|------------------|-------------------------------|--------|--------|-------|--------|--------------------------|---------------------------|--------|--------|-------|--------|-------|-----------------------------------|--------|---------|--------|---------|---------------------------|----------------|--------|---------|-------|---------|---------------------|------------------------|--------|--------|-------|--------|------------------|----------|--------|-------|-------|-------|------------------------------------|----------|--------|---------|-------|---------|---------------------|--------------------------|--|------------------|---------------|------------------|--|--|--|--|--|--|--|--------------------|--|--|--|--|--|-----------------|--|------------|--|--|--|-------------|--|-----------|--|--|--|--------|--|-----------|--|--|--|----------------|--|-----------|--|--|--|----------------------------|--|------------|--|--|--|---------------|--|-----------|--|--|--|-----------|--|--------|--|--|--|--------|--|-----------|--|--|--|------------|--|-------|--|--|--|------------|--|-----------|--|--|--|--|--|-------------------|--|--|--|--|--|--|--|--|--|--|--|--|--|--|--|-----------------|--|--|----------------------|--|--|----------|-------------|--|--------|-----------|--|----------|------------|--|------|------------|--|--|--|--|---------|-----------|--|--|--|--|--------------|-------------------|--|--|--|--|---------------------------|-----------|--|--------------------------------|-------------------|--|--------------|-------------------|--|-------|
| | Type of payment | Total inc VAT | VAT | Net Total | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Recipient | | | | | Description | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| system it | SO | £36.00 | £6.00 | £30.00 | Monthly IT Maintenance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Staff | BACS | £3,158.47 | £0.00 | £3,158.47 | Salaries | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| CF Corporate Finance | DD | £175.88 | £29.31 | £146.57 | Photocopier lease | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| HMRC | BACS | £2,558.39 | £0.00 | £2,558.39 | PAYE & NI | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Development Planning Solutions | 104751 | £2,250.00 | £0.00 | £2,250.00 | Carr House NDO | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cumbria County Council | 104752 | £52.00 | £0.00 | £52.00 | Christmas lights | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Kirkby Stephen Grammar School | 104753 | £10.00 | £0.00 | £10.00 | Prize giving sponsorship | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Friends of Lady Annes Way | 104754 | £50.00 | £0.00 | £50.00 | Grant | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Steven Hodgson Tree Services Ltd. | 104755 | £180.00 | £30.00 | £150.00 | Silver Street Maintenance | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| JT Atkinson & Sons Ltd | 104757 | £22.32 | £3.72 | £18.60 | Christmas lights | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Cerberus | 104759 | £395.00 | £0.00 | £395.00 | Newsletter printing | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Total Expenditure | | £9,097.28 | £75.13 | £9,022.15 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| balances remaining | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Street Cleaning | | £10,388.83 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Open Spaces | | £7,364.65 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Grants | | £1,056.88 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Administration | | £5,421.52 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Allowances | | £0.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
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| Bank Reconciliation Kirkby Stephen Town Council | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Cashbook | | | Bank Accounts | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Receipts | £121,720.36 | | Market | £8,344.27 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Payments | £47,712.40 | | HICA | £68,151.00 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Current | £4,193.02 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | Total | £80,688.29 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| | | | deduct uncleared payments | £6,680.33 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Balance carried forward | £74,007.96 | | Total | £74,007.96 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 498 | <p>Correspondence</p> <p>Letter of thanks from 1st Ks Scout Group received.</p> <p>NHS Consultation – The Future of Healthcare, invitation to attend a public consultation meeting in the Masonic Hall on 26th October 1pm – 3pm was received. There was concern about the time of the meeting which excluded anyone who works during the day and about the lack of publicity. Clerk was authorised to produce posters to advertise the event.</p> | Clerk | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 499 | <p>Date of next meeting</p> <p>NOTED the date of the next meeting as Tuesday 1st November 2016. Items for the agenda must be received before Monday 24th October.</p> | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

The Meeting closed at 9.03pm

Chair:

Date: 01/11/2016