KIRKBY STEPHEN TOWN COUNCIL

Town Councillors are hereby summonsed to a meeting of the Council to be held in the **Local Links Meeting Room, Vicarage Lane** on **Tuesday 7th March at 6.45pm.**

Mrs. Jeanette Cooper, Clerk
1st March 2017
Kirkby Stephen Town Council
Local Links, Vicarage Lane
Kirkby Stephen, Cumbria, CA17 4QX
Tel: 017683 74854 ccc@kirkbystephen.f9.co.uk

AGENDA

Public Participation

Allocation of five minutes for members of the public to raise issues, questions or comments.

District and County Councillors Participation

Allocation of five minutes for District and County Councillors to raise issues, questions or comments.

Community Policeman

Allocation of five minutes for Community Police team to raise issues, questions or comments.

A1 **Apologies -** To receive and record with reason, any **apologies for absence**

A2 To **confirm the minutes of the meeting held on 7th February 2017** as a correct record (copy enclosed)

A3 To receive **declarations of interest** in respect of items on this agenda.

A4 **Appleby Horse Fair**

To welcome Inspector Andy Milburn to the meeting and to raise any issues of concern over the arrangements for the 2017 Appleby Horse Fair.

A5 **Planning**

To consider & comment on the following applications submitted to Eden District for approval:

17/0075 – POTLANDS HOUSE, SOUTH ROAD. Full application. Change of use of gymnasium to residential dwelling including alterations (revision of approval 16/0803).

17/0073 – LAND OFF CHRISTIAN HEAD. (The Dargue family, Sandwath Farm). Outline application. Outline application for residential development, including access.

17/0123 – 121 HIGH STREET. Full application. Alteration and extension to shed to form single garage.

17/0135 – COBURN, REDMAYNE ROAD. Full application. Replacement of existing conservatory with single storey extension.

To receive and note the following decisions:

None received – 27th February

A6 **Eden Local Plan**

Copy report circulated by email. To receive and consider the report and to make a response to Eden District Council. Mr. Hutchinson of Eden District Council is expected to attend the meeting to provide the Council with additional information, prior to the discussion of this item.

A7 **Public Car Park – Christian Head**

Public Car Park – Christian Head. To receive and consider a report following a meeting held with Cumbria County Council officers over the future running of the car park.

A8 **Market Square**

Copy letter from S Haughey herewith. To receive and consider the proposals for the Market Square put forward by Mrs. Haughey.

A9 **Kirkby Stephen Grammar School – OFSTED Published Report**

Copy of a press release regarding the recent OFSTED inspection herewith. To receive and consider the impact of the OFSTED report which has judged the school as inadequate, the school has been put into special measures until site security is improved. To consider action to support the school.

A10 **Public Red Phone-box at Midland Hill**

To make a decision on whether to undertake to adopt and maintain the phone box as a defibrillator location once the telephone is removed from the box. The costs of installing a de-fib will be met by the local First Responders, the on-going maintenance costs would fall to the Council and are expected to be in the region of £120-£150 per year.

A11 **Public Seats**

To note that Mr. Robinson and Mr. Hall have offered to stain the public seats in Silver Street Garden.

A12 **Community and Council Centre**

To note that Mrs. Zelda Bromfield is the new Customer Service/Administration Assistant and will start her employment on 20th March 2017.

To receive an update on progress with Cumbria County Council on a licence agreement to occupy the Local Links. It may be necessary to consider this matter as a part two item excluding the press and public if the discussion will require the disclosure of sensitive information.

A13 **Vacancy – resignation of G Earl**

To note the resignation of Georgina Earl. To note that Eden District Council was informed of the vacancy on 20th February and the notices of the vacancy have been displayed since 22nd February.

A14 **Appoint Internal Auditor**

To authorise the Clerk and Chairman to appoint an Internal Auditor.

A15 **Accounts for payment to be passed**

To approve the accounts for payment, list to be circulated at the meeting.

A16 **HSBC Deposit Card**

To authorise the Clerk/RFO to apply for a business deposit card to enable deposits to be paid into account via the Post Office.

A17 **Date of next meeting**

To note the date of the next meeting as Tuesday 4th April 2017. Items for the agenda must be received before Monday 27th March.

Supporting documents and correspondence, with the exception of confidential reports and correspondence, are available to view in the Community & Council Centre.