

Soulby Parish Council

Clerk: Tracy Fisher
Oakgerth
Soulby
Kirkby Stephen
Cumbria
CA17 4PJ
07739503299
tracy.fisher2015@gmail.com

27th June 2016

Dear Councillor,

You are requested to attend a meeting of Soulby Parish Council to be held on Thursday 7th July 2016 after the Annual Parish Meeting (7pm) at Soulby Village Hall.

Yours Sincerely

Tracy Fisher, Clerk

AGENDA

- 1. Apologies** – To receive and record with reason any apologies for absence.
- 2. Declarations of Interest** – To receive any declarations, by elected and co-opted members, of interests in respect of items on this agenda.
- 3. Minutes of the Parish Council Meeting held on the 20th May 2016** – To authorise the chairman to sign, as a correct record, the minutes of the meeting held on the 20th May.
- 4. Progress Reports** – To receive for information and/or determine action, as appropriate, on the items in following reports.
 - 4.1**– Has there been any action on the lane opposite Rockery Farm?
- 5. Public Participation/Open Session (15 minutes allowed)** – The chairman will invite residents to make representations on any items on this agenda or to bring matters to the attention of the council for consideration for the inclusion in a future agenda.

6. Applications for development – None to discuss

7. Financial records –

7.1– To approve payments for the following –

- i. £287.70 – Caretaker Salary (includes £62.70 expenses)
- ii. £301.80 – Clerk Salary (includes £8.20 expenses)
- iii. £46.02 – Zurich Insurance (New benches added to policy)
- iv. £29.50 – CALC (Georgina’s place on the good councillor course)
- v. £100.00 – Financial contribution to Kirkby Stephen Community and Council Centre (amount to be confirmed at the meeting)

7.2 – To receive and note the bank reconciliation statement to date

8. Schedules of Correspondence, notices and publications –

- i. CALC circular and Upper Eden Newsletter to circulate
- ii. Agreement for the adoption of a recycling centre to be signed by clerk and by a witness.

9. Kellie Bradburn-Sims from Kirkby Stephen Community and Council

Centre to talk – Kellie will talk to the Parish Council to discuss what services are available at the centre and councillors to decide how much the parish would like to contribute to the centre.

10.Councillor Matters – An opportunity for councillors to raise minor matters, not on this agenda, on behalf of residents (No discussion or decision can be made on these matters but the clerk may make investigations and/or they may be placed on a future agenda of the council).

11.Date of next meeting – To be confirmed